

**Central Iowa Community Services
Regional Board Meeting Minutes
February 25, 2016 1:00 p.m.
Story County Administration Bldg., Nevada, Ia.**

Board Members Present: Franklin-Mike Nolte; Story-Paul Toot; Warren-Dean Yordi; Poweshiek-Larry Wilson; Hamilton-Doug Bailey; Boone-Tom Foster; Jasper-Joe Brock; Advisory Board Reps.-Al Fagerlund and Pam Herrema.

Counties/Members Absent: Hardin, Madison, Marshall.

Others Present: Terri Kuntz, Toni Reed, Emma Baelgley, Kristi Younis, Jim Paprocki.

Administrative Team Present: Jody Eaton, Linn Adams, Patti Treibel-Leeds, Betsy Stursma, Jill Eaton, and John Grush.

Call to Order. Chair Nolte called the meeting to order.

Agenda and Minutes. Foster moved, Wilson seconded to approve the agenda with two additions (Access, Inc. Contract Addendum and IME Funding Delays). All voted aye. Brock moved, Yordi seconded to approve the minutes of the January 28, 2016 meeting. All voted aye.

Administration

Conflict of Interest. Jody Eaton reviewed items on the agenda and contracts that will be addressed today that may present a conflict of interest to Board members. Members are asked to abstain voting if a conflict is possible.

Statement of Understanding. Wilson moved, Bailey seconded to approve Statements of Understanding for new and replacement staff including: Franklin- Support Staff (.5 FTE) and Service Coordinator (1.0 FTE); Story- Support Staff (1.0 FTE); and Warren-Service Coordinator (1.0 FTE) and Coordination Officer (1.0 FTE). On a roll call vote all voted aye.

Hiring Policy County Selection. As per policy, Jody Eaton informed the Board that the Administrative Team determined the employing counties for the newly approved positions include:

- Program Manager, supervised by Quality Assurance Officer-Hamilton County
- Service Coordination Specialist, supervised by Coordination Officer (Adams)- Hardin County
- Service Coordination Specialist, supervised by Coordination Officer (Stursma)-Warren County.

Finance

FY 16 Financial Report. Jill Eaton reviewed the FY 16 budget expenditures as of 12/31/15. Expenditures for first half of fiscal year were \$3,813,376.12, which is approximately 25% of budgeted. No action needed.

Claims. Following review, Foster moved, Toot seconded to approve service claims paid for 2/2/16 (\$232,958.95) and 2/16/16 (\$241,897.02). On a roll call vote all voted aye.

Operations

evizzit Clarification. At the previous meeting the Board approved the contract contingent upon the terms being consistent with those of the host county's contract. Jody Eaton reported that this was reviewed and found them to be consistent.

FY 17 Contract Template. The draft template was presented as revised by Administrative Team and reviewed by CICS attorney. Brock moved, Bailey seconded to approve the template. On a roll call vote all voted aye.

Policies and Procedures Appeal Amendment and Appeal Form. DHS required CICS to revise the appeal process. The change will clarify who will hear a reconsideration and the process for individuals to appeal further to an Administrative Law Judge. The revised policy must be submitted to DHS for approval. Toot moved, Yordi seconded to approve the revised appeal policy and appeal form. On a roll call vote all voted aye.

FY 16 Annual Service and Budget Plan Amendment. The proposed amendment adds the following entities as designated Targeted Case Management providers for CICS: Easter Seals, Community Support Advocates, Child Serve, and DHS Case Management. Foster moved, Wilson seconded to approve the amendment. On a roll call vote all voted aye.

Contracts.

- **Hope Wellness Center.** Bailey moved, Brock seconded to approve a contract for FY 16 effective 2/1/16 for crisis stabilization services. On a roll call vote all voted aye.
- **ACCESS, Inc.** Wilson moved, Bailey seconded to approve a contract addendum effective immediately that adds daily Supported Community Living-Washington House to the existing contract with ACCESS. Nolte abstained. On a roll call vote all others voted aye.

ASSET Recommendation. Jody Eaton reviewed the ASSET process in Story County and the FY 17 recommendations for grant and/or fee for service allocations for 11 agencies that receive CICS funding. The total recommendation is \$430,718. Bailey moved, Yordi seconded to approve the recommendations. Toot abstained. On a roll call vote all others voted aye.

IME Funding Delays. Board discussed that some providers that were previously funded through Magellan are having difficulty getting paid since IME took over the billing and payment for these services as of 1/1/16. Some providers are facing cash flow issues. Bailey, as Chair of the CIR Board, explained that CIR has received conflicting information from IME and they have received no payment for January services. Others have experienced similar issues. Some Board members plan to talk with ISAC and IACP representatives to see if a unified effort can be brought to put pressure on IME/DHS to straighten out the billing so that providers can get paid timely. Board members also asked the Administrative Team to examine possibilities to deal with this situation.

County Updates/Public Comments/Other Business.

- Grush reported on successful efforts in Madison County to modernize the MH Advocates system and discussed that the new Advocate legislation is working and encouraged Board members to resist proposed legislative changes that would weaken accountability.

- Kuntz thanked the Board for adding DHS as a designated TCM provider.

Next Meeting and Adjournment. The next meeting will be 3/24/16 at 1:00 at the Story County Administrative Building in Nevada. With no further business the Chair adjourned the meeting.

Minutes respectfully submitted by Linn Adams.

Linn Adams, Recording Secretary

Mike Nolte, Board Chair