

CENTRAL IOWA COMMUNITY SERVICES
Meeting of the Regional Board
June 30, 2014

Monday, June 30, 2014 the Central Iowa Community Services Governing Board met at 1:00 p.m. at Story County Administrative Building public meeting room.

County Board Members Present:

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Boone	Tom Foster
Franklin	Michael Nolte
Hamilton	Doug Bailey
Hardin	Ronn Rickels
Jasper	
Madison	Kirk Macumber
Marshall	Deane Adams
Poweshiek	Larry Wilson
Story	Wayne Clinton
Warren	Dean Yordi
Advisory	Mary Swartz

Others Present:

Terri Kuntz, Dave McClurg

Administrative Team Present:

John Grush
Russell Wood
Linn Adams
Jody Eaton
Jill Eaton
Dawn Roth
Deb Schildroth
Betsy Stursma

Call to Order: After a short weather delay the meeting was called to order at 1:25 p.m. by Chair Wayne Clinton.

Minutes: Motion by Adams, second by Rickels to approve the minutes of April 21, 2014. Motion carried.

Motion by Macumber second by Yordi to approve the minutes of the May 27, 2014. Motion Carried

28E Changes:

Grush reported all counties have approved the revised 28E and it has been submitted to DHS.

Proposed Meeting Dates July-December 2014:

Motion by Adams, second by Foster to approve meeting the 3rd Monday of the month at 1:00 p.m. Roll Call vote Boone-Aye, Franklin-Aye, Hamilton-Aye, Hardin-Aye, Madison-Aye, Marshall-Aye, Poweshiek-Aye, Story-Aye, and Warren-Aye. Motion Carried.

Appointment of CEO

The Administrative Team recommendation for Deb Schildroth as Chair/CEO and Jody Eaton as Vice Chair/Secretary. There were no nominations from the floor. Motion by Wilson, Second by Bailey to approve the recommendation. Roll Call vote Boone-Aye, Franklin-Aye, Hamilton-Aye, Hardin-Aye, Madison-Aye, Marshall-Aye, Poweshiek-Aye, Story-Aye, and Warren-Aye. Motion Carried.

Committee Reports

Jill Eaton presented recommendations from the Governing Board Finance Committee.

Finance Committee Responsibilities:

1. Review Fiscal Policy changes and make recommendations to the Governing Board.
2. Review monthly regional financial reports.
3. All other recommendations from the Admin. Team to the Governing Board regarding fiscal matters would be shared with the Committee for informational purposes.

Motion by Macumber, second by Wilson to approve the recommendation. Roll call vote: Boone-Aye, Franklin-Aye, Hamilton-Aye, Hardin-Aye, Madison-Aye, Marshall-Aye, Poweshiek-Aye, Story-Aye, Warren-Aye. Motion Carried.

Expenditure Authority Recommendation:

Beginning in FY 15, authorize individual County Boards of Supervisors to approve claims up to budgeted amount in County's Fund 10 in accordance with Regional contracts and the Regional Management Plan.

Motion by Adams, second by Bailey to approve the recommendation. Roll call vote: Boone-Aye, Franklin-Aye, Hamilton-Aye, Hardin-Aye, Madison-Aye, Marshall-Aye, Poweshiek-Aye, Story-Aye, Warren-Aye. Motion Carried.

Protocol for Payment of Claims from Pooled Funds Account:

- The Governing Board shall first authorize any payments from the Regional pooled funds account.
- The CEO will then review/approve all claims and send to the Fiscal Agent for payment.

Motion by Foster, second by Yordi to approve the recommendation. Roll Call Vote: Boone-Aye, Franklin-Aye, Hamilton-Aye, Hardin-Aye, Madison-Aye, Marshall-Aye, Poweshiek-Aye, Story-Aye, Warren-Aye. Motion Carried.

Protocol for Applying for Pooled Funds:

- A County would project ending monthly fund balances for the FY.
- The County would determine if insufficient funds are available to process bills during any of those months.
- If so, the County would submit an application to the Admin. Team Finance Committee Chair.
- Admin. Team would make a recommendation of action to the Governing Board.

Motion by Wilson, second by Macumber to approve the recommendation. Roll Call vote Boone-Aye, Franklin-Aye, Hamilton-Aye, Hardin-Aye, Madison-Aye, Marshall-Aye, Poweshiek-Aye, Story-Aye, Warren-Aye. Motion Carried.

Story County Community Life Consultant:

Parker Dennison Consultant had an onsite visit on June 10-12. The final report will come to the Governing Board. A recommendation to approve discussion of scope of work RFP proposal with Parker Dennison. Motion by Macumber, second by Rickels, to approve the recommendation.

Roll Call vote Boone-Aye, Franklin-Aye, Hamilton-Aye, Hardin-Aye, Madison-Aye, Marshall-Aye, Poweshiek-Aye, Story-Aye, Warren-Aye. Motion Carried.

Grinnell Medical Center Request:

Request for reimbursement for startup costs of \$43,593.72. GRMC stepped forward to assist the Poweshiek community when the local Mental Health Center closed. Itemized information has been received and reviewed by Finance Committee Chair and Administrative Team. Motion to approve the request for \$43,593.72 by Bailey, second by Yordi. Roll Call vote Boone-Aye, Franklin-Aye, Hamilton-Aye, Hardin-Aye, Madison-Aye, Marshall-Aye, Poweshiek-Aye, Story-Aye, Warren-Aye. Motion Carried.

Fiscal Agent:

Pooled funds balance is \$451,104.14 including county contributions and interest revenue and expenditure payment of the Administrative Team consultant.

County Enterprise:

Schildroth reported a 28E agreement has been signed by Boone, Madison and Hamilton merging their Case Management units to form County Community Services Case Management. The counties of Franklin, Hardin and Story have entered into a 28E agreement to form Central Iowa Case Management. A meeting has been scheduled with DHS Targeted Case Management.

Policy Management Plans:

Eaton reported that correspondence was received from DHS regarding additional information for Policies and Procedures and Annual Budget and Finance. Those documents will come to the Board at future meetings. Transition Plan overview was discussed. Motion by Wilson, second by Bailey to approve the Transition Plan. Roll Call vote Boone-Aye, Franklin-Aye, Hamilton-Aye, Hardin-Aye, Madison-Aye, Marshall-Aye, Poweshiek-Aye, Story-Aye, and Warren-Aye. Motion Carried.

Rate Setting Contracting:

Motion by Foster, second by Macumber to approve agreements and rates for the following providers: Anna McCrea, Boone County Transportation, Capstone, Central Iowa Psychological Services, Central Iowa Residential Services, Christian Opportunity Center, Diamond Life Healthcare, Eyerly Ball MHC, Friends Forever, Gabrielle Barloon MD, Gloria Billings, Grinnell Regional Medical Center, HIRTA, House of Mercy, Jasper Homecare, Mainstream Living, Optimae Life Services, Progress Industries, Region 6, and REM. Roll Call vote Franklin-Aye, Hamilton-Aye, Hardin-Aye, Madison-Aye, Marshall-Aye, Poweshiek-Aye, Story-Aye, Warren-Aye, Boone-Aye. Motion Carried.

Regional Advisory Board Update:

Swartz reported Advisory met on June 10th and received information on passed legislation and IHH challenges. The group will meet quarterly. The next meeting will be held in September.

Asset:

Schildroth explained the Asset is a collaborative funding process in Story County through a 28E. Recommendation to approve CICS as regional funder for Asset process. Motion by Macumber, second by Adams to approve recommendation. Roll call vote Hamilton-Aye, Hardin-Aye, Madison-Aye, Marshall-Aye, Poweshiek-Aye, Story-Aye, Warren-Aye, Boone-Aye, Franklin-Aye. Motion Carried.

Regional Function:

Regional functions were added to the 28E and will be assigned to the Administrative Team in the areas of Administrative and Service coordination.

HIPAA Protocol:

The Administrative Team will provide at no cost to member counties assistance with updating HIPAA handbook, training, and consultation. Motion by Foster, second by Macumber to approve offering these services to member counties. Roll call vote Hardin-Aye, Madison-Aye, Marshall-Aye, Poweshiek-Aye, Story-Aye, Warren-Aye, Boone-Aye, Franklin-Aye, Hamilton-Aye. Motion Carried.

Liability Coverage: Quote was received and reviewed but further clarification will be sought. Motion by Nolte, second by Rickels to table action on liability coverage. Roll call vote Madison-Aye, Marshall-Aye, Poweshiek-Aye, Story-Aye, Warren-Aye, Boone-Aye, Franklin-Aye, Hamilton-Aye, Hardin-Aye. Motion Carried.

Supported Employment RFP:

Information was submitted by North Iowa Vocational Center (NIVC) for the Supported Employment RFP in Franklin and Hardin counties. Motion by Nolte, second by Yordi to direct the Administrative Team to enter into negotiations with NIVC for Supported Employment RFP. Roll call vote Marshall-Aye, Poweshiek-Aye, Story-Aye, Warren-Aye, Boone-Aye, Franklin-Aye, Hamilton-Aye, Hardin-Aye, Madison-Aye. Motion Carried.

Recommendation to rebid Story County Supported Employment RFP. Motion by Wilson, second by Macumber to accept the recommendation. Roll call vote Marshall-Aye, Poweshiek-Aye, Story-Aye, Warren-Aye, Boone-Aye, Franklin-Aye, Hamilton-Aye, Hardin-Aye, Madison-Aye. Motion Carried.

Motion by Adams, second by Yordi to approve entering into a contract with Progress Industries to expand Supported Employment in Jasper County. Roll call vote Poweshiek-Aye, Story-Aye, Warren-Aye, Boone-Aye, Franklin-Aye, Hamilton-Aye, Hardin-Aye, Madison-Aye, Marshall-Aye. Motion Carried.

Motion to Adjourn

Motion by Foster, second by Bailey to adjourn. Motion carried.

Minutes respectfully submitted by Jody Eaton.

Jody Eaton, Recording Secretary

Wayne Clinton, Chairman