

Central Iowa Community Services

Meeting of the Regional Board

September 15, 2014

Monday, September 15, 2014 the Central Iowa Community Services Governing Board met at 1:00 p.m. at Story County Administrative Building public meeting room.

County Board Members Present:

Boone	Tom Foster	Marshall	Deane Adams
Franklin	Mike Nolte	Poweshiek	Larry Wilson
Hamilton	Doug Bailey	Story	Wayne Clinton
Hardin	Ronn Rickels	Warren	
Jasper	Joe Brock	Advisory	Al Fagerlund
Madison			Mary Swartz

Others Present: Terri Kuntz, Lauris Olsen, Heidi Burhans

Administrative Team Present: Russell Wood, Linn Adams, Jody Eaton, Jill Eaton, Dawn Roth, Deb Schildroth, Betsy Stursma, Patti Treibel

Call to Order: The meeting was called to order by Chair, Wayne Clinton.

Agenda: Motion by Foster, second by Brock to approve the agenda. Motion carried.

Minutes: Motion by Wilson, second by Rickels to approve the Minutes of August 18, 2014 meeting. Motion carried.

Committee Reports:

County Enterprise Services

Story County Community Life: The Admin Team members collaborated with Parker/Dennison consultants to develop RFP to distribute to potential providers. Components and evaluation criteria of the RFP were discussed. There will be a bidder's conference on October 1st. Submissions are due October 15. The title page was corrected to reflect the correct submission deadline. The proposals will then be evaluated. Motion by Wilson second by Foster to approve the request for proposal. Motion carried unanimously on a roll call vote. Clinton expressed appreciation to all who worked on the proposal.

Staff Assistance: During the transition of Community Life regional staff members may be able to lend assistance for essential functions. Motion by Bailey second by Brock to allow staff to provide assistance as necessary when capacity to do so is available. Motion unanimously carried on a roll call vote.

Finance

Fiscal Agent Update: Burhans reported \$49,360 in claims. \$38.46 interest revenue. Fund Balance of \$3,924,445.75. Discussed the difference between warrants and checks. Motion by Adams, second by Wilson to allow fiscal agent to process checks rather than warrants. Motion carried unanimously on a roll call vote.

August Financials: Compiled August expenditure report was reviewed showing expenditures of \$424,212.71.

Medicaid Offset: Member counties are submitting reports to DHS to calculate savings due to Medicaid expansion. Counties that received equalization will have to repay a portion of the funds. Counties who levied the maximum will reduce their property tax levy next year.

State Bills/Disputed Oakdale Bills: Bailey explained due to discussion at the August 18, 2014 meeting regarding outstanding state bills he requested information from DHS. He presented a spreadsheet of disputed Oakdale bills. Bailey expressed concern over these bills being outstanding and a liability to the region and a violation of the fiscal policies. The admin team members explained the bills are disputed if not perceived as county responsibility. This issue is Statewide. Counties are asking disputes be sent to Administrative Law Judges for decision. If the decision is unfavorable the bills will be paid by the member county out of local funds budgeted and would not require request for the bills to be paid from the pooled funds. These bills were not included in the correspondence from the state regarding the outstanding bills and were not identified as bills addressed in the fiscal policies.

Fiscal Policies: Jill Eaton explained the changes to the fiscal policies including:

- Beginning FY15 each County will contribute their Fund 10 balance less 100% of budgeted administrative and service coordination costs to the RPPFA by June 30, 2015 and each year thereafter.
- Beginning FY16 service claims shall be processed on a regional basis. Administrative and service coordination claims shall be processed at the local county level (unless other arrangements are approved by the governing board).
- The Governing Board shall approve all budgets including regional service budget paid from the RPPFA, administrative and service coordination budgets paid from member counties locally held funds. All budgets shall be approved by the governing board prior to County approval.

Motion by Adams second by Brock to approve the revisions to the fiscal policies. Motion carried unanimously on a roll call vote.

Rate Setting: Motion by Brock second by Wilson to approve provider agreements with Central Iowa Recovery, Youth and Shelter Services and amend the provider agreement with Homeward to include medication injections. Motion carried unanimously on a roll call vote.

SE RFP: A proposal for supported employment was received and negotiated from North Iowa Vocational Center for Franklin and Hardin County. Motion by Nolte second by Bailey to approve the Provider Agreement with North Iowa Vocational Center for supported employment for Franklin and Hardin County in the amount of \$155,613.52. Motion carried unanimously on a roll call vote.

Legal Representation: A letter of engagement was received from Kendall Law Firm PLC. After discussion, motion by Nolte second by Wilson to approve the letter of engagement with Kendal Law Firm at the hourly rate of \$200.00 plus expenses and hourly rate of legal assistant of \$50.00 per hour, with the stipulation that the CEO in collaboration with the Chairman of the Board determine when to contact the Attorney for advice. Motion carried unanimously on a roll call vote.

Asset: The Asset Policies and Procedures were revised to include Central Iowa Community Services as Funder. Motion by Brock, second by Bailey to approve the revisions to the Asset Policies and Procedures. Motion carried unanimously on a roll call vote.

Regional Advisory: Advisory met September 9, 2014. Fagerlund provided an update of the Governing Board discussions and decisions. Supported Employment RFP update was presented and an overview of Central Iowa Recovery. Next meeting will be held December 9, and incoming members will attend. The group is looking at outcome measures for providers.

County updates: Warren: Stursma informed that Warren County is involved in a residency dispute with Polk County.

Motion by, Foster, second by Adams to adjourn. Motion carried unanimously.
Next Meeting October 20, 2014.
Minutes respectfully submitted by Jody Eaton.

Jody Eaton, Recording Secretary

Wayne Clinton, Chairman