

**CENTRAL IOWA COMMUNITY SERVICES**  
**Meeting of the Regional Board**  
**November 17, 2014**

Monday, November 17, 2014 the Central Iowa Community Services Governing Board met at 1:00 p.m. at Story County Administrative Building public meeting room.

**County Board Members Present:**

Boone	Tom Foster	Marshall	
Franklin	Mike Nolte	Poweshiek	Larry Wilson
Hamilton	Doug Bailey	Story	Wayne Clinton
Hardin	Ronn Rickels	Warren	Dean Yordi
Jasper		Advisory	Al Fagerlund
Madison			Mary Swartz

**Others Present:** Terri Kuntz, Pam Alger, Ron Christensen, Michelle Van Maaren, Michelle DeLaRiva, Jim Paprocki

**Administrative Team Present:** Russell Wood, Jody Eaton, Jill Eaton, Deb Schildroth, Betsy Stursma, Linn Adams, John Grush.

**Call to Order:** The meeting was called to order by Chair, Wayne Clinton.

**Agenda:** Motion by Foster, second by Yordi to approve the agenda with the addition of information on HIPAA. Motion carried unanimously.

Motion by Wilson second by Rickels to approve the minutes. Motion carried unanimously.

**Committee Reports:**

County Enterprise Services

**Story County Community Life:** The Request for Proposal deadline was October 15. There were no submissions. Motion by Wilson, second by Foster to close the RFP process. Motion carried unanimously on a roll call vote.

The evaluation team has been in contact with consultant Parker/Dennison regarding the next steps in the process. The recommendation is to authorize the evaluation team to enter into discussion with interested providers. Motion by Wilson, second by Bailey to approve the recommendation. Motion carried unanimously on a roll call vote.

Finance

**Fiscal Agent Update:** Jill Eaton reported \$17,960.00 in claims. Revenue of \$167.08 in interest. Fund Balance of \$3,668,002.17

**August Financials:** Compiled September expenditure report was reviewed showing expenditures of \$623,762.72

**FY16 Budgets:** Service claims will be paid from regional pooled funds next year. The service budget will be presented at the next Governing Board meeting. Administration and Service Coordination salaries and costs will continue to be paid by regional funds held at the local level. The

Administrative Team will present each of the 10 county budgets at the next Governing Board meeting.

**Establishing Regional Job Functions:** The CEO will be designating members of the Administrative Team to job functions including Finance, Operations, Planning, Compliance and Service Coordination in compliance with the 28E agreement.

**Contracting:** Motion by Wilson, second by Rickels to approve contract amendments with Eyerly Ball to add Supported Community Living Service. Motion carried unanimously on a roll call vote.

**Revisions of Contracting and Rate Setting Policies:** Section E removed expectation that providers would complete a CRIS cost report and added “Rates for other services that are set by the CICS region shall be substantiated by written financial documentation. CRS Team may require that such documentation be submitted for review in determining rates.” Also added “CICS may choose to establish contracts and rates with providers outside of the CICS region as determined necessary”. Motion by Foster, second by Yordi to approve the revisions. Motion carried unanimously on a roll call vote.

**IT:** Recommendation to approve a quote from Heartland Technology Solutions for the development of Office 365 for Government implementation and sharepoint set up and license fees. Motion by Bailey, second by Nolte to approve the recommendation and allow the chair to sign the quote. Motion carried unanimously on a roll call vote.

**Regional Advisory:** Next meeting will be held December 9 at Story County Community Life.

Motion by, Bailey, second by Foster to adjourn. Motion carried unanimously.

Next Meeting December 15, 2014

Minutes respectfully submitted by Jody Eaton.

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Jody Eaton, Recording Secretary

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Wayne Clinton, Chairman