

**Central Iowa Community Services
Meeting of the Regional Board
March 23, 2015**

Monday, March 23, 2015 the Central Iowa Community Services Governing Board met at 1:00 p.m. at the Story County Administrative Building public meeting room.

Board Members Present:

Hamilton	Doug Bailey	Jasper	Joe Brock
Madison	Phil Clifton	Poweshiek	Larry Wilson
Story	Wayne Clinton	Warren	Dean Yordi

Advisory Board Representatives: Al Fagerlund and Pam Herrema

Absent: Boone, Franklin, Hardin, and Marshall Counties.

Others Present: Bill Dodd, Sherry Gill, Michelle VanMaaren, Chris Sorensen, Terri Kuntz, Heidi Burhans, Jim Paprocki, and Karla Webb.

Administrative Team Present: Jody Eaton, Linn Adams, Patti Treibel, Deb Schildroth, Betsy Stursma, and Jill Eaton. Absent: John Grush and Russell Wood.

Call to Order: Chair Clinton called the meeting to order.

Agenda and Minutes: Brock moved, Wilson seconded to approve the agenda with the removal of the NAMI Contract from the agenda. Motion carried unanimously. Clifton moved, Yordi seconded to approve the minutes of the February 23, 2015 meeting. Motion carried unanimously.

Conflict of Interest Disclosure: Jody Eaton reviewed the language and process utilized in the regional plan for potential conflicts of interest. Options suggested to address potential conflicts of interest for Board members were discussed. The Chair asked that the Administrative Team develop and bring back to the Board for action a policy and conflict of interest disclosure form.

Committee Reports.

County Enterprise Services: "Agreement Between Central Iowa Community Services and Optima LifeServices For the Transfer of Community Life Program Employee Incentive Pay" was presented. The Administrative Team recommended approval of this agreement which would allow incentive payments to employees of Story County Community Life who become Optima employees and remain through June 30, 2015. Wilson expressed concerns with the incentives running beyond the date the new agency takes over. Clinton and Schildroth expressed the need for the incentives to assure a smooth transition. Bailey moved, Brock seconded to approve the agreement. Motion was approved on a roll call vote with Bailey, Brock, Clifton, Clinton, and Yordi voting aye. Wilson voted nay. Representatives of Optima offered an update on the transition.

Finance: Finance Officer Jill Eaton reviewed the February, 2015, and year-to-date expenditure reports. Expenditures by regional counties totaled \$884,613 for February. Fiscal Agent Auditor Burhans reported that for February the revenue to the regional fund was \$281., expenditures were \$175,981., and the balance at end of February was \$2,699,956.

Contracting: Following review, Wilson moved, Yordi to approve the contract and service rates for Optimae for the balance of FY 15. Motion carried unanimously on roll call vote.

Operations: Jody Eaton reviewed the FY 16 Annual Service and Budget Plan that was recommended for approval by the Administrative Team. The Plan includes projected service funding needs and investments planned for FY 16 for enhanced services. The Plan must be submitted to Iowa DHS by April 1st. Following review, Bailey moved, Brock seconded to approve the Plan. Motion approved unanimously on roll call vote.

Planning and Development: Jody Eaton reported that an inventory is currently being completed that will help in assessing unmet needs.

Compliance: Jody Eaton reported that a protocol is being developed for court ordered transports by CIJDC. Issues have recently arose regarding the use of individuals other than Sheriffs or their deputies for transports.

Coordination: Adams, Treibel, and Stursma reviewed the recently developed CICS HCBS ID Waiver Waiting List Funding Policy. This policy and the procedures identified will be used for individuals that need service funding that are on the ID Waiver waiting list.

Other Reports.

Regional Functions: Jody Eaton reported that personnel changes have resulted in realignment of job duties and also reported on planning for utilizing support staff for regional functions. The Administrative Team will be reviewed staff available to provide these functions. In addition, Eaton and Adams will be bringing ideas for standardizing some administrative costs and better understanding county subsidies etc.

Legislative: Schildroth reported on four relevant bills still alive in this legislative session. HF 468, a bill related to the Mental Health Advocates becoming county employees, has passed the House and is awaiting action in the Senate. HF 510 allows the use of outside entities for commitment related transfers. ISAC is working to remove a provision of this bill that requires an RFP. HF 263 would provide funding to establish a statewide tracking system for psychiatric hospitalization beds. SF 440 would allow contracts for treatment with bordering states and require them to honor court orders.

Regional Advisory Board: Fagerlund reported on the Advisory Board's March 10th meeting and their review of several issues (Annual Service/Budget Plan, organizational changes, managed care RFP, etc.).

Public Comment: Jim Paprocki informed the Board about the Iowa Office of Consumer Affairs. They have five regional Coordinators, of which Jim is one, and provide information and resources to persons

and families with behavioral health recovery and disabilities challenges, other state agencies, and providers.

Adjournment: Bailey moved, Brock seconded to adjourn the meeting. Motion approved unanimously.

Next Meeting April 27, 2015.

Minutes respectfully submitted by Linn Adams.

Linn Adams, Recording Secretary

Wayne Clinton, Chair