

**CICS Regional Board Meeting Minutes**  
**April 27, 2017**  
**Story County Administrative Bldg., Nevada, IA**

**Board Members Present:** Hamilton-Doug Bailey, Warren-Dean Yordi, , Story-Marty Chitty, Hardin-BJ Hoffman, Boone-Chad Behn, Marshall-Bill Patten, Poweshiek-Larry Wilson, and Madison-Phil Clifton, and Advisory Board Representatives Sherry Becker and Al Fagerlund  
**Counties/Members Absent:** Franklin-Mike Nolte and Jasper-Joe Brock.  
**Others Present:** Fiscal Agent-Heidi Burhans, Terri Kuntz, and Linda Murken.  
**Administrative Team Present:** Jody Eaton, Linn Adams, Jill Eaton, Betsy Stursma, Russell Wood, Karla Webb, and John Grush. Absent: Patti Treibel-Leeds

In the absence of the Chair, Vice-Chair Bailey called the meeting to order and introductions were made.

**Agenda and Minutes.** Wilson moved, Yordi seconded to approve the agenda and the minutes of the March 23, 2017 meetings. All voted aye.

**Administration**

**CEO Collaborative Update.** Jody Eaton reviewed information in the Administrative Report including the intent of the MHDS Regions to move forward with a Memorandum of Understanding among all 14 regions and to form a Regional Collaborative to promote equity for people served throughout Iowa. The effort will be to provide uniformity in service access while encouraging MHDS Regions to develop services to meet their unique needs.

**Legislative Review.** SF 504 passed both the Senate and House and awaits the Governor's signature. The details of the bill were reviewed. This bill will allow an equal maximum levy for all counties within a region. The new maximum levy for CICS counties will be \$35.50 per capita. The bill will limit the fund balance allowed to 25% for regions under 100,000 and 20% for those larger. Each MHDS Region will develop a plan to meet needs for those with complex needs and plans on how the current fund balance will be spent down. HF 653 and HF 593 were also reviewed.

**Employment Committee.** Webb and Adams reported on their efforts with Story County HR Director Alissa Wignall to develop a salary matrix for CICS to be presented next month to the full Employment Committee. It will then hopefully be placed on the May CICS Board agenda for action. The recommendation will include a plan to address those that fall outside of the recommended ranges.

**Utilization Reports.** Jody Eaton reviewed the utilization report for March for telehealth in jails and hospital emergency rooms and the CICS Crisis Line.

**MH Month Proclamation.** Hoffman moved, Yordi seconded to adopt a proclamation designating May as Mental Health Month and committing our communities to support increased awareness and understanding of mental illness. All voted aye.

**Compliance**

**Value Based Services.** Grush presented information from a recent conference he attended regarding a Value Based Services Delivery System. He discussed the efforts of QSDA in Iowa in working with providers and regions to collect outcome information with a goal of moving toward a value based system.

## **Finance**

**Public Purpose Policy.** Jill Eaton discussed the need to provide refreshments and meals as part of trainings presented and/or hosted by CICS staff. Burhans cited information she received from the Iowa Department of Management regarding expenditures being for “public purpose” and not for “private benefit.” She encouraged that this issue be reviewed by the regional attorney in developing a policy on this. Following comments by several board members the consensus was that the CEO consult with the attorney about developing a policy.

**Claims.** Wilson noted that the claims list for April 11 was missing pages. A corrected copy will be sent out. Clifton moved, Hoffman seconded to approve CICS claims paid March 28 (\$286,326.51) and April 11 (\$136,377.99). All voted aye.

**FY 17 Budget Expenditure Report.** Jill Eaton reviewed the report for the fiscal year for the period ending March 31, 2017. Expenditures year-to-date are \$6,781,154.59 (43.3% of budget).

**FY 17 Contribution to Region.** Hoffman moved, Chitty seconded to approve the proposal recommended by the Administrative Team and the Finance Committee. On a roll call vote all voted aye. The plan allows each county to keep twice their local FY 18 administrative budget locally and send in by June 30 any amount over that (based on March 31 fund balances). The fiscal agent will bill each county.

## **Operations**

**FY 18 Contract Template.** Webb reviewed changes to the contract template for FY 18. It was noted that Attachment A includes language that allows the CEO to approve a contract change in two situations. If a Medicaid/MCO floor rate is higher than the CICS rate the contract can be amended to approve the Medicaid/MCO rate. It also allows the CEO to sign off on contract modifications in regard to Section 3.2. In general CICS will offer 2% rate increases above the FY 17 rates. Webb will begin sending out contracts as soon as template approved. Wilson moved, Chitty seconded to approve the FY 18 contract template (which includes the provisions of Attachment A). On a roll call vote all voted aye.

## **Coordination**

**Quarterly Report.** Stursma presented the report of activity for the period January through March, 2017. 1908 individuals were served in the quarter with a year-to-date total of 5,001. Applications for the quarter ran about 100 over the same quarter last year. RCF and long-term MHI placements continued to decline.

**Training.** Adams reported on the recent trainings held. Meetings were held with regional law enforcement personnel in Webster City and Newton. A training for Social Security Benefits and Employment was held April 20 for Service Coordinators and providers. Treibel Leeds presented to the Iowa Association of Alternative Education. Treibel-Leeds, Kim Shumaker, and Kathy Johnson will be attended facilitation training for Mental Health First Aid from May 8-12. A MH First Aid class is planned for June 8 in Iowa Falls.

**Advisory Board.** Fagerland reported on the April 11 meeting of the Advisory Board. There was much discussion of provider issues with rates and payments from the MCOs.

## **County Updates and Other Business.**

- **Marshall.** For MH Month an art event will be held at the Fisher Center on May 4 from 5-7. The event will feature Joan Becker and art by Mark Becker.
- **Story.** Chitty reported on an Emergency Response mock event held recently. Community Services was involved in sheltering. The event showed where improvement is needed in preparing for a disaster.

- **Hardin.** The 18<sup>th</sup> Annual MH Awareness Event will be held March 24 at 11:30 at the Iowa Falls Methodist Church. Complimentary lunch will be served. Treibel-Leeds will speak about trauma and recovery.

**Public Comment.** None.

**Next Meeting.** May 25, 2017 at 1:00 at Story County Administrative Building in Nevada.

With no further business, the Vice-Chair adjourned the meeting.

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Linn Adams, Recording Secretary

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Doug Bailey, Board Vice-Chair