

**Central Iowa Community Services Regional Board Meeting Minutes**  
**July 26, 2018**  
**Story County Administration Bldg., Nevada, IA**

**Board Members Present:** Hamilton-Doug Bailey, Story-Marty Chitty, Warren-Dean Yordi, Poweshiek-Diana Dawley, Madison-Phil Clifton, Boone-Chad Behn, Franklin-Mike Nolte, Jasper-Joe Brock, Green-Dawn Rudolph and Advisory Board Representative Terry Johnson.

**Counties/Members Absent:** Marshall, Hardin, Advisory Rep. Wendie Cooper.

**Others Present:** Karen Walters-Crammond, Julie Jetter.

**Administrative Team Present:** Jody Eaton, Jill Eaton, Linn Adams, Betsy Stursma, Karla Webb, Patti Treibel-Leeds and Russell Wood. Absent: John Grush.

**Agenda and Minutes.** Chitty moved, Yordi seconded to approve the agenda as presented. All voted aye. Nolte moved, Dawley seconded to approve the minutes of the June 28, 2018 meeting. All voted aye.

**Administration**

**Marshall County Update.** Jill Eaton and Jody Eaton provided an update regarding recovery from the tornado that devastated Marshalltown on July 19<sup>th</sup>. Offices from Courthouse are being temporarily relocated. Plans are for Community Services to be back in their offices within 2 weeks. Jill has been responding to community needs and working with Center Associates. A resource center was established.

**Conflict of Interest.** Board members were encouraged to use their discretion regarding any conflicts related to contracts or other issues on today's agenda. There is just one contract amendment today.

**Greene County.** Rudolph was welcomed officially to the CICS Board as Greene County became a CICS member as of July 1.

**Advisory Board Member and Role.** Wendie Cooper was elected by the CICS Advisory Board as a family representative to the CICS Board. Cooper replaced Al Fagerlund. Jody Eaton also reviewed the Iowa Code, Administrative Rules, and CICS policies and bylaws regarding the actions allowed by the Advisory Board members. They may participate in all activities of the Board and can make motions but cannot vote.

**Making A Difference—Strategic Plan Update.** Jody Eaton updated on each of the CICS Strategic Plan goals and progress made during the past year. A handout was provided. As part of the report, Walters-Crammond provided a report of her research and work regarding transitioning to a value based system.

**Finance**

**Claims.** Clifton moved, Brock seconded to approve the reports of CICS claims paid on June 28, 2018, totaling \$390,768.28, and July 17, 2018, totaling \$556,937.71. On a roll call vote all voted aye.

**Operations**

**FY 19 Contract Amendment.** Chitty moved, Rudolph seconded to approve a contract amendment with NAMI Central Iowa as recommended by the Administrative Team to provide 2 CIT trainings during FY 19 with a maximum cost of \$15,000. On a roll call vote all voted aye.

**Funding Priorities.** Webb presented a handout listing the funding priorities as recommended by the Administrative Team to be submitted for the ASSETT process for the FY 20 Budget. Dawley moved, Yordi seconded to approve as presented. On a roll call vote all voted aye.

## **Planning**

**Business Associate Agreement (BAA) with CICS Counties.** As HIPAA Coordinator, Wood recommended that each CICS member county sign a BAA between the individual county and CICS. Yordi moved, Chitty seconded to have each member county Board of Supervisors sign a BAA and return them to Wood by September 21, 2018. On a roll call vote all voted aye. Wood will send out the document to Administrative Team members. Wood also recommended that each county sign a BAA with ISAC, however, that is each individual county's decision.

**ISAC HIPAA.** Nolte moved, Clifton seconded to approve the recommendation of Planning Officer to purchase 2 memberships for FY 19 at a total cost of \$3,500. On a roll call vote all voted aye.

## **Other Business.**

- **MH Advocate.** Treibel-Leeds announced that the new MH Advocate hired for Boone and Poweshiek Counties is Ritchey Thongvahn.
- **Specialist Retirement.** Adams announced that Service Coordination Specialist Mary Rosendahl will be retiring August 31. A reception will be held August 29 from 3-5 at Friendship Club in Iowa Falls.

**Public Comment.** None.

**Next Meeting and Adjournment.** The next meeting will be August 30, 2018 at 1:00 at the Story County Administrative Building in Nevada. Dawley moved, Chitty seconded to adjourn. All voted aye.

Minutes respectfully submitted by Linn Adams.

---

Linn Adams, Recording Secretary

---

Doug Bailey, Board Chair