



CICS

Supporting Individuals. Strengthening Communities.

District 3 CICS Advisory Council

November 5, 2025

CICS Franklin County Conference Room

Council Members Present: Renee Christensen, Cara Ferch, Kelly Fink, Jan Heidemann, Richard Lukensmeyer, Kim Sorem, Monica VanHorn, Ken Zimmerman. **Members Absent:** Eric Kacer. **CICS Staff present:** Meghan Freie, COO; Lisa Loux; Danielle Reetz, DSN; Angela Rodamaker, DSN; Jen Sheehan, DSPM; Lisa Soder, DSN; Kelsey Stortz, DSN; Starla Varrelman, DSN; Russell Wood, CEO. **Public Present:** Jenni Stevenson

Sorem left the meeting at this time.

Motion to approve the November 5, 2025 agenda. Motion by Richard Lukensmeyer, Second by Ken Zimmerman. All ayes, motion carried.

Russell Wood, CEO advised that CICS appointed Monica VanHorn as Council Chair and then presented the Advisory Council Orientation. Wood provided an overview of CICS and Disability Access Points (DAP), including service roles, confidentiality, Iowa Gift Law, Conflict of Interest forms and open meetings requirements. Supporting documents referenced included Vision, Mission, Values, District Charter, and Administrative Rules.

Chair requested nominations for Vice Chair. Ken Zimmerman nominated Richard Lukensmeyer. Motion to elect Richard Lukensmeyer for Vice Chair made by Ken Zimmerman, second by Jan Heidemann. All ayes, motion carried.

Upcoming 2026 meetings: February 4, May 6, and August 5.

Motion by Renee Christensen, seconded by Ken Zimmerman to adjourn. All ayes, motion carried.

Lisa Loux, Recording Secretary

Monica VanHorn, Board Chair