



CICS

Supporting Individuals. Strengthening Communities.

Children's Behavioral Health Advisory Committee Meeting Minutes November 29, 2023

Committee Members Present: Dr. Jack Swanson, Emilea Lundberg, Kendra Alexander, Lisa Heddens, Shirley Faircloth, Rita Baker, Andrea Dickerson, Melinda Struthoff, and Karie Foster. **CICS Staff Present:** Robin McKee, Starla Varrelman, Liza Maxwell, and Betsy Stursma.

Welcome and Introductions: The meeting was called to order at 12:00 pm.

Motion to approve the November 29, 2023 agenda. Motion by Baker, second by Faircloth. All ayes, motion carried.

Motion to approve the September 27, 2023 minutes. Motion by Swanson, second by Baker. All ayes, motion carried.

Besty Stursma, Finance Officer gave an update on the current fiscal year budget and the next fiscal year budget.

CICS just completed the financial reporting for FY23 which was included in our FY23 Annual Report submitted to HHS this week. Fiscal Year 2023 accrued expenditures were \$25,352,833. This resulted in an accrual fund balance of \$4,907,243 or 19% of the fiscal year 2023 expenditures. Since CICS remained under the required 20% fund balance, we will be eligible for the entire allocation of State funds of \$40 per capita or \$17,845,520 for FY24. As of the end of October 2023, year-to-date expenditures were \$4,760,743.85 or 22% of our FY24 budget. CICS is running under budget 33% of the way through the current fiscal year. The goal is to spend down to the State required 5% fund balance. This would leave CICS with just over a \$1 million fund balance for FY25. If we spend down to under a 5% fund balance, CICS would be eligible for the entire State allocation which is \$42 per capita or a total of \$18,747,708 for FY25. The total available funds for FY25 would be around \$19.9 million. In the next few months, we will be working on the FY25 budget. Stursma welcomes any feedback regarding service areas for development during FY25 to include in the budget. Feel free to email suggestions to betsy.stursma@cicsmhds.org. Additionally, she will plan to bring more FY25 budget information to the next meeting.

Robin McKee, Service Coordination Officer gave an update on the Children's directory. CICS staff are currently working on updating the directory and the directory will only have providers that currently contract with CICS.

Robin then presented that we align the Children's Advisory committee meetings to match the other 3 advisory committees. The meetings will be as follows: March 2nd virtual only, June 26th virtual and in person option, September 25th virtual and in person option and December 18th virtual only. All meetings will be noon to 1pm. The in-person option will be in the Community Services building in Ames.

Motion to adjourn by Baker, second by Swanson. All ayes, motion carried.

Next Meeting is scheduled for Wednesday, March 27th at noon available via Zoom only.