



CICS

Supporting Individuals. Strengthening Communities.

**County Supervisors Advisory Committee
September 17, 2024 2:00 PM**

Zoom: <https://us06web.zoom.us/j/89450411319?pwd=U1qdB4dmOotvLjWveNOP8QdmMSgC7.1>

Call-in: 1-312-626-6799 Meeting ID: 894 5041 1319 Passcode: 142994

In-Person: 123 1st Ave SW Hampton, IA 50441

Draft Minutes

Roll Call of Committee:

<input type="checkbox"/> Boone: Erich Kretzinger	<input checked="" type="checkbox"/> Hancock: Gary Rayhons	<input type="checkbox"/> Poweshiek: Diana Dawley
<input checked="" type="checkbox"/> Cerro Gordo: Chris Watts	<input type="checkbox"/> Hardin: BJ Hoffman	<input checked="" type="checkbox"/> Story: Lisa Heddens
<input checked="" type="checkbox"/> Franklin: Richard Lukensmeyer	<input checked="" type="checkbox"/> Jasper: Brandon Talsma	<input type="checkbox"/> Warren: Mark Snell
<input checked="" type="checkbox"/> Greene: Dawn Rudolph	<input checked="" type="checkbox"/> Madison: Phil Clifton	<input type="checkbox"/> Webster: Mark Campbell
<input checked="" type="checkbox"/> Hamilton: Jerry Kloberdanz	<input checked="" type="checkbox"/> Marshall: Jarret Heil	<input type="checkbox"/> Wright: Karl Helgevold

Approval of Agenda for 9/17/2024 Meeting

Motion to approve Heddens
 Second Kloberdanz
 Discussion None
 Vote Unanimous Ayes

Approval of Minutes from 6/18/2024 Meeting

Motion to approve Clifton
 Second Rayhons
 Discussion None
 Vote Unanimous Ayes

Reports from Current Governing Board Members:

Kloberdanz and Heddens suggested that Russell provide the update. Heddens reported that the CICS board has directed staff to apply for BHASO districts 2, 3, and 5, as well as the Disability Access Points in those districts.

Staff Update

Russell discussed the Behavioral Health Administrative Request for Proposal (RFP) that was released August 30th. CICS has submitted a letter of intent to apply for three districts: District 2, District 3, and District 5. The CICS counties within those districts are as follows:

District 2

- Hancock County
- Webster County
- Wright County

District 3

- Cerro Gordo County
- Franklin County
- Hardin County
- Marshall County

District 5

- Boone County
- Greene County
- Hamilton County
- Jasper County
- Madison County
- Story County
- Warren County

Russell detailed the structure of the RFP, which consists of a 50-page general section and 15 pages for district specific information, for a total of up to 95 pages. The RFP asks for details about past work and future plans to complete tasks listed in the RFP. The complete scope of work is still unclear. Russell emphasized the importance of demonstrating relationships with local government and transparency in financial spending. He explained the scoring system and noted that the RFP would be judged on a 3,600-point scale, with the main piece worth up to 3,200 and each district proposal worth up to 400 points. Russell also mentioned that the highest scores are not guaranteed to secure an RFP award. He provided an update on the number of RFPs being submitted, with various regions and organizations planning to participate.

The proposal deadline is the 18th of October, with a letter of intent to bid due by September 18th. A first round of RFP questions has been answered, and a bidders' conference is scheduled for the following week. Russell also mentioned the upcoming RFPs for the disability access points, which is expected to be released in mid-October. Russell highlighted that the BHASO RFP is very involved and he expects that the DAP RFP will follow suit.

Russell also mentioned that CICS did have a staff person resign last week, and that there will need to be future discussions about staff retention. When asked if staff in current offices will be able to transition to the new system, Russell replied that at this time, there is no guarantee of employment for anyone through the transition. A question was asked regarding lease agreements, Russell clarified that all CICS lease agreements comply with the June 30, 2025 cutoff.

Public Comment: None

Adjourn: 2:31 pm

Motion to adjourn	<u>Heddens</u>
Second	<u>Kloberdanz</u>
Discussion	<u>None</u>
Vote	<u>Unanimous Ayes</u>

