



CICS

Supporting Individuals. Strengthening Communities.

Children’s Behavioral Health Advisory Committee

August 17, 2020 @ 2:00 pm

Call in: 1-312-626-6799 Meeting ID: 918 9270 9395

or Join the Zoom Meeting <https://zoom.us/j/91892709395>

Tentative Agenda

2:00 Welcome and Introductions

Roll Call of Committee:

- | | | |
|---|--|--|
| <input type="checkbox"/> Allie Wulfekuhle | <input type="checkbox"/> Karie Foster | <input type="checkbox"/> Robin Maas |
| <input type="checkbox"/> Kendra Alexander | <input type="checkbox"/> Kelly Moore | <input type="checkbox"/> Rita Baker |
| <input type="checkbox"/> Lori Price | <input type="checkbox"/> Rose Dickenson | <input type="checkbox"/> Clarissa Thompson |
| <input type="checkbox"/> Keith Halleland | <input type="checkbox"/> Krystina Engle | <input type="checkbox"/> Kelly Olson |
| <input type="checkbox"/> Andrea Dickerson | <input type="checkbox"/> Emilea Lundberg | <input type="checkbox"/> Shirley Faircloth |
| <input type="checkbox"/> Dr. Jack Swanson | <input type="checkbox"/> Dejah Roman | <input type="checkbox"/> Matthew Benson |
| <input type="checkbox"/> Police Chief Rob Burdess | <input type="checkbox"/> Lisa Heddens | <input type="checkbox"/> Dawn Rudolph |

2:15 pm Approval of Agenda for 8/17/2020 Meeting

Motion to approve _____

Second _____

Vote on motion _____

Approval of Minutes of 6/8/2020 Meeting

Motion to approve _____

Second _____

Vote on motion _____

2:30 pm Bylaws

Motion to approve _____

Second _____

Vote on motion _____

3:00 pm SED Definitions

3:15 pm Children’s Crisis Stabilization Services

3:30 pm Call Line for Providers – Dr. Swanson

3:45 pm **CARES Act Covid-19 Dollars**

4:00 pm **Future Meeting Agendas**

4:15 pm **Adjourn**

Motion

Second

Vote on motion





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CICS Children's Advisory Committee Meeting

6/8/2020

Present: Kendra Alexander, Lori Price, Andrea Dickerson, Dr. Jack Swanson, Emilea Lundberg, Lisa Heddens, Robin Mass, Clarissa Thompson, Kelly Olson, Matthew Benson.

Guest: Marion Kresse, Nikki Fisher.

CICS Staff: Robin McKee, Russell Wood.

Welcome and Introductions: The meeting was called to order at 1:00.

Approval of the 6/8/2020 agenda: Motion to approve the agenda made by Robin Mass, seconded by Lisa Heddens. Motion carried unanimously.

Approval of the 3/9/2020 minutes: Motion to approve minutes by Dr. Jack Swanson, seconded by Robin Maas. Motion carried unanimously.

Discussion:

The Committee discussed how to move forward. Robin McKee will send out by-laws to the Committee. Russell spoke about by-laws, annual report, budget and meeting times for the group.

Kelly Olson spoke regarding AEA and due to the virus holding off now. Also discussion was held in regards to telehealth and how long that will be allowed after June 30, 2020. The next meeting the Committee will discuss SED definitions and what the State will fund. Russell stated we will share information from the State Board on a regular basis.

Russell asked Kelly about topics for the workplan template that we had sent out. Kelly then went through the workplan example.

Metrics recommendations – discussed the state outcomes and how are we reaching that outcome. Workforce and the gaps. The Committee talked about the resource directory and will continue to address gaps in services. Dr. Swanson wants a directory for both providers and clients. Clarissa Thompson stated MICA is www.micaonline.org for resource directory. The Committee also talked about early childhood. Lori Price said they are all doing assessments and screenings and agencies do make referrals to AEA.

MHDS – Russell talked about Patti coming in and discussing specific services for FY21 and FY22 and the timelines. Russell also talked about what topics under mental health training to provide in our region for children.

Classroom clinic – changes & expectations there. Keep Committee aware of training changes.

The Committee discussed the work items that the state will be addressing next fiscal year. Kelly Olson and Dr. Swanson talked about a call line in Kansas City that providers can use. There has been talk in Iowa, but nothing formally set up. It would really help primary doctors who are managing mental health meds for children.

Kelly Olson discussed AEA. Robin Maas talked about what the state released SED's, use in schools, competencies K thru 12th grade. Kelly wants someone to speak to address this. Robin Maas will try to find more information. The state did not release any certain curriculum. Robin Maas talked about PBIS at H-D CAL and all schools have different programs. Clarrissa Thompson said Headstart use conciseness discipline along with PBIS. Robin Maas talked about all the confusion children have between different systems.

Law enforcement – Emilea Lundberg: Juvenile Court talked about increased caseload with more mental health needs. Hard to provide services to kids under the age of 12 years old. Lisa Heddens questioned whether training was included regarding law enforcement. Russell said if this group identifies the training need, CICS would try to provide it as a Region. Matthew Benson agreed with Emilea that detention ends up having lots of kids with higher health needs. Andrea – YSS; girls are harder than boys when it comes to help with mental health. Emilea Lundberg talked about day treatment in the community. The Committee discussed how they would like these on the work plan.

Kelly feels like the Committee needs to look at the timeline for services for the Region. Then what services we then need to develop. Russell talked about Patti being part of this group.

Dr. Swanson wanted to know which is Regional and which is State. Russell talked about how the state would like Regions to work together on services also. Russell talked about where all other Regions are for setting up Advisory Committee and how they are progressing.

Next meeting is scheduled for August 17 at 2pm via Zoom.

Motion to adjourn the meeting by Emilea Lundberg, seconded by Lisa Heddens. Motion carried unanimously.

Meeting adjourned at 2:30 pm



**Bylaws Central Iowa Community Services Children's Behavioral Health
Advisory Committee**

I NAME

The name of this organization shall be Central Iowa Community Services Children's Behavioral Health Advisory Committee.

II PURPOSE

The Children's Behavioral Health Advisory Committee, pursuant to IC 331.390(2)e; 331.392.(2)i; IAC 441-25.14.(1)i Regional governance structure will look at how services are delivered, the quality of services and help identify and prioritize service needs.

The Children's Behavioral Health Advisory Committee may also address any behavioral health related issues the Children's Behavioral Health Advisory Committee feels to be appropriate.

The Children's Behavioral Health Advisory Committee shall act in an advisory role and all authority for policy making shall remain with Central Iowa Community Services Regional Governing Board (hereinafter "Governing Board")

III MEMBERSHIP

The Children's Behavioral Health Advisory Committee shall be filled by appointment by the Governing Board through an application process that includes representatives of the following member roles:

- **Parents/Actively Involved Relatives of a Child who Utilizes Children's Behavioral Health Services** Up to 3 members
(One member representing this category shall be appointed as a voting Member of the Governing Board.)
- **The Education System** Up to 3 members
(One member representing this category shall be appointed as a voting Member of the Governing Board.)
- **Early Childhood Advocates** Up to 3 members
- **Child Welfare Advocates** Up to 3 members
- **Children's Behavioral Health Service Providers** Up to 3 members
(One member representing this category shall be appointed as a non-voting Member of the Governing Board.)
- **The Juvenile Court System** Up to 2 members
- **Pediatricians** 1 member
- **Child Care Providers** Up to 2 members
- **Local Law Enforcement** Up to 2 members
- **Governing Board** 2 members (Non-Voting ex-officio members)

Applications will be reviewed to ensure representation is fairly distributed between all CICS member counties.

The Children's Behavioral Health Advisory Committee members shall serve two-year staggering terms. The appointments shall be divided into two groups. The first group (the first appointee of each category) shall serve until January 2022 and the second class (the remaining appointees) shall serve until January 2023. Thereafter, all appointments shall be for two years.

Approved by Central Iowa Community Services Governing Board on XXX, 2020.

Members will be eligible for appointment for a total of 6 years. An individual can be reappointed again after at least one year off the committee. The Pediatrician appointee may continue to serve two-year terms until replaced and shall not have a limit on the number of terms.

IV OFFICERS

The officers of the Children's Behavioral Health Advisory Committee shall include a chair and vice-chair. Each shall be elected at the first advisory committee meeting of the calendar year. The chair shall preside at all meetings and appoint all sub-committees as determined necessary by the Children's Behavioral Health Advisory Committee. The vice-chair shall act in the chair's absence.

The permanent recording secretary shall be the Regional Coordinator of Children's Behavioral Health Services.

V MEETINGS

Meetings of the Children's Behavioral Health Advisory Committee shall be held each January and at least quarterly thereafter. The Regional Coordinator of Children's Behavioral Health Services shall be responsible for sending notice to all members at least one week in advance of meetings. Public notice of meetings will be provided by posting meeting date, time and agenda on the Central Iowa Community Services website and/or local County websites.

Special meetings can be called at any time at the request of two advisory committee members. The request for a special meeting shall be presented to the chair. The chair will then be responsible for scheduling the meeting.

A quorum will be a majority of appointed members. No action will be taken in the absence of a quorum.

Members may participate in any meeting by any means of communication that allows direct participation, including but not limited to telephone conference call and video conferencing. Members participating in this manner shall be considered present for purposes of quorum and voting.

VI ADOPTION

These by-laws shall be adopted by both the Children's Behavioral Health Advisory Committee and the Governing Board. These by-laws become effective upon approval by the Governing Board.

VII REVISIONS

These by-laws will be reviewed annually in January and may be revised by the Children's Behavioral Health Advisory Committee with approval from the Governing Board. The revision shall first be approved by a vote of the Children's Behavioral Health Advisory Committee at a regularly scheduled meeting and then presented to the Governing Board. The revision shall become effective upon majority approval by the Governing Board.

VIII TERMINATION

The Children's Behavioral Health Advisory Committee serves at the complete discretion of the Governing Board. If state law changes and/or other circumstances arise, the Governing Board may, upon board action, dissolve the Children's Behavioral Health Advisory Committee.