

# **CENTRAL IOWA COMMUNITY SERVICES**

## **Meeting of the Regional Board**

### **January 20, 2014**

Monday, January 20, 2014 the Central Iowa Community Services Governing Board met at 1:30p.m. at Story County Administration Building public meeting room.

**County Board members present:**

Boone	Tom Foster
Franklin	Mike Nolte
Hamilton	
Hardin	Ronn Rickels
Jasper	Joe Brock
Madison	
Marshall	Deane Adams
Poweshiek	Larry Wilson
Story	Wayne Clinton
Warren	Dean Yordi
Advisory	Mary Swartz
Advisory	Al Fagerlund

**Others Present:**

Philippe Meier Lamoyne Gaard Terri Kuntz Pam Alger Lauris Olson

**Administrative team present:**

John Grush  
Russell Wood  
Patti Treibel  
Linn Adams  
Jody Eaton  
Jill Eaton  
Dawn Roth  
Deb Schildroth  
Kristi Dierking

**Call to Order:** The meeting was called to order by Chair Wayne Clinton.

Schildroth asked for an amendment to the agenda to add SIS RFP as an informational item, and to amend the recommendation of the administrative team to read: Approve the following:

Case Management Providers: CCS Case Mgt., Franklin Co. Case Mgt., Hamilton Co. Case Mgt., Hardin Co. Case Mgt., Poweshiek Co. Case Mgt., Story Co. Case Mgt., Warren Co. Case Mgt., any other case management program developed by a county or group of counties in the region as the regional case management provider.

Motion by Brock, second by Foster to amend the agenda. Motion carried.

**Minutes:** Motion by Brock, second by Yordi to approve the minutes of the December 16, 2013 meeting with correction indicating Deane Yordi present at the December meeting via telephone. Motion carried.

**Legislative update:**

Interim Committee: DHS has not approved any of the region's 28E agreements. Equalization funding of a little over 29 million was included in the Governor's budget. Clawback. Individuals now eligible for expanded Medicaid will result in savings for the county funds. The state will decide via an unknown method how to take back 80% of the savings. Association is trying to delay this for a year due to the unknown transitional issues.

Deane Adams asked for talking points to use when meeting with local legislators.

**Committee Reports:****Finance Committee:**

Budgets: County budgets and populating into a regional budget form for the Annual and Service Budget Plan.

TCM Subsidy: Due to changes in rules regarding TCM costs, some units have a shortfall. The board directed the admin team to analyze what made up those shortfalls and to develop a plan so the shortfalls will not exist on July 1. The committee met with Cost Advisory Services to look at direct and indirect costs. We are creating a standardized spreadsheet to compare. That will go to the finance committee to determine if subsidy is needed and develop an application for subsidy. Grush explained that the direct costs were not necessarily out of pocket costs.

County Services:

- *Friends Forever*- working on becoming cost based so a subsidy is not needed and will be moved from Fund 10 for FY 15.
- *Story County Community Life*: Story County Board will move the program into General Supplemental fund for FY15. Story County will subsidize. They are considering bringing in contracting for consulting services for the program.

Fiscal Agent: Madison County reports a balance of \$ 403,947.00 including November and December interest. An invoice will be sent to Poweshiek County for contribution.

**Court Commitment**

The Admin team met with Court Administrators for Judicial Districts 2 and 8 to discuss regionalization, residency, and access to information. The committee will be following up with a list of documents that staff need access to in the Court EDMS system.

**County Enterprise**

The Regions are required to designate Case Management units for the region. The Administrative team recommends the designation of the following Case Management Providers: CCS Case Mgt., Franklin Co. Case Mgt., Hamilton Co. Case Mgt., Hardin Co. Case Mgt., Poweshiek Co. Case Mgt., Story Co. Case Mgt., Warren Co. Case Mgt., any other case management program developed by a county or group of counties in the region as the regional case management providers.

\*This item was tabled at the November 18, 2013 meeting. Motion by Foster, second by Yordi to take the item from the table.

After discussion a motion by Nolte to approve the recommendation of the administrative team to approve the designation of CCS Case Mgt., Franklin Co. Case Mgt., Hamilton Co. Case Mgt., Hardin Co. Case Mgt., Poweshiek Co. Case Mgt., Story Co. Case Mgt., Warren Co. Case Mgt., any other case management program developed by a county or group of counties in the region as the regional case management providers.

Second by Foster with an amendment. Nolte denied the amendment to his motion. Second by Yordi of the existing motion.

Deane Adams asked for clarification of the motion regarding the counties that currently contract with DHS. Existing individuals could remain with the DHS Case Management; new referrals will have the choice of the designated regional providers.

Roll call vote: Boone- Aye, Franklin- Aye, Hardin- Aye, Jasper-Nay, Marshall-Aye, Story-Aye Warren-Aye, Poweshiek-Aye. Motion Carried.

**Policy/ Management Plan:**

The Policies and Procedures Manual will be sent to County Director to present to local Supervisors in February. The Governing Board will review the document in March for consideration.

**Rate Setting/Contract**

The contract template was reviewed. Each provider contract will be brought to the governing board for approval.

Motion by Deane Adams second by Brock to approve the contract template presented by the committee.

Roll call vote: Boone- Aye, Franklin- Aye, Hardin- Aye, Jasper-Aye, Marshall-Aye, Story-Aye Warren-Aye, Poweshiek-Aye. Motion Carried.

**Regional Advisory Board Meeting:**

Meeting was held January 14, 2014 with 18 in attendance. Officers were elected. Mary Swartz- Chair, Renae Northcutt-Vice Chair. Advisory representatives elected were Mary Swartz- provider representative, Al Fagerland- individual served representative, Jennifer Scott- Alternate. Next meeting February 11, 2014.

**TAC Meeting**

Administrative team met with an outside facilitator Jeff Schott to work out a process to prioritize and develop service needs, discuss communication and transition from local control to a regional level. Additional committees were created to develop each service need in all counties. The Advisory Board will be reviewing the report from the meeting and helping to prioritize the development of the service needs.

**Supported Employment RFP**

A core service need in many areas is supported employment. A Request for Proposal was reviewed which would allow existing or new providers to submit a plan to CICS for expansion or start of Supported Employment Services in any county in CICS region.

Motion by Deane Adams, second by Yordi to approve the RFP process.

Roll call vote: Boone- Aye, Franklin- Aye, Hardin- Aye, Jasper-Aye, Marshall-Aye, Story-Aye Warren-Aye, Poweshiek-Aye. Motion Carried.

**SIS**

The RFP has been reissued and County Social Service and CICS are again working on a joint response. A memorandum of understanding between the two regions will be brought to the governing board at a later date.

**Public Comments:**

Lauris Olsen asked about the posting of the agenda. Agendas are posted and a sharepoint or website will be a future development.

Minutes respectfully submitted by Jody Eaton.

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Jody Eaton, Recording Secretary

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Wayne Clinton, Chairman