

CENTRAL IOWA COMMUNITY SERVICES

Meeting of the Regional Board

February 24, 2014

Monday, February 24, 2014 the Central Iowa Community Services Governing Board met at 1:30p.m. at Story County Administration Building public meeting room.

County	Board members present:
Boone	Tom Foster
Franklin	Mike Nolte
Hamilton	Doug Baily
Hardin	Ronn Rickels
Jasper	Joe Brock
Madison	Aaron Price
Marshall	Deane Adams
Poweshiek	Larry Wilson
Story	Wayne Clinton
Warren	Dean Yordi
Advisory	Mary Swartz
Advisory	Al Fagerlund

Others Present:

Ron Christensen, Rick Sanders, Paul Toot, Jessica Reynolds, Chris Sorensen, Earl Kelly, Lauris Olsen

Administrative team present:

John Grush
Russell Wood
Patti Treibel
Linn Adams
Jody Eaton
Jill Eaton
Dawn Roth
Deb Schildroth
Kristi Dierking

Call to Order: The meeting was called to order by Chair Wayne Clinton.

Schildroth asked for an amendment to the agenda to add legislative update as an information item.

Mary Swartz and Al Fagerlund asked to add approval of the Advisory Board bylaws to the agenda.

Motion by Brock, second by Yordi to amend the agenda. Motion carried.

Minutes: Motion by Adams, second by Foster to approve the minutes of the January 20, 2014 meeting. Motion carried.

Governance Board Functions for Ex Officio Members: John Grush presented the administrative team's recommendation that ex officio members have all the rights of board members except voting rights. Motion by Adams second by Foster to allow ex officio members all rights of board members except voting rights. Roll call vote: Boone- Aye, Franklin- Aye, Hamilton- Aye Hardin- Aye, Jasper-Aye, Madison- Aye, Marshall-Aye, Story-Aye Warren-Aye, Poweshiek-Aye. Motion Carried.

28E agreement update: A letter from DHS was sent to member counties regarding the 28E. CICS will be required to make changes and additions to comply with requirements. The Administrative team will work with DHS to make the necessary changes and present to the Governing Board at the next meeting.

Committee Reports:

Finance Committee:

TCM Subsidy: Due to changes in rules regarding TCM costs, some units have a shortfall. The board directed the admin team to analyze what made up those shortfalls and to develop a plan so the shortfalls will not exist on July 1. A form has been developed for units applying for subsidy to submit. The information will go to the finance committee and then to the Governing board.

County Services:

- *Story County Community Life:* Story County Supervisor Rick Sanders, Story County Assistant Attorney Jessica Reynolds, and Deb Schildroth presented information on Story County Community Life progress toward aligning with regional financial policies. Rick Sanders feels the best option is to enter into a consulting contract with Eyerly Ball. The item has been brought to this board to consider if this should be a regional contract or a Story County contract.

Motion by Foster second by Adams to approve the concept of entering into this type of agreement as a regional contract. Roll call vote: Boone- Aye, Franklin- Aye, Hamilton- Aye Hardin- Aye, Jasper- Aye, Madison- Aye, Marshall- Aye, Story- Aye Warren- Aye, Poweshiek- Aye. Motion Carried.

Pooled Funds: Grush presented a form approved by the finance committee to formalize the process of calculating amounts to be submitted to the regional pooled funds account. Motion by Yordi, second by Wilson to approve the forms to calculate and submit funds to the regional fiscal agent pooled funds account. Roll call vote: Boone- Aye, Franklin- Aye, Hamilton- Aye Hardin- Aye, Jasper- Aye, Madison- Aye, Marshall- Aye, Story- Aye Warren- Aye, Poweshiek- Aye. Motion Carried.

Fiscal Agent Update: Jill Eaton presented a report from the Fiscal Agent showing a balance of \$403,965.04 including contributions for most member counties and interest of \$41.04. Motion by Adams, second by Foster to approve the report as presented. Roll call vote: Roll call vote: Boone- Aye, Franklin- Aye, Hamilton- Aye Hardin- Aye, Jasper- Aye, Madison- Aye, Marshall- Aye, Story- Aye Warren- Aye, Poweshiek- Aye. Motion Carried.

County Enterprise

Case Management: Current county case management units are discussing ways to coordinate existing county units to cover the counties currently served by DHS case management. Two subunits have been meeting to look at options. A meeting is scheduled for March 5th to review the options.

Policy/ Management Plan: Jody Eaton presented the policies and procedures. Motion by Adams, second by Brock to recommend that local Boards of Supervisors approve the regional plan. Roll call vote: Boone- Aye, Franklin- Aye, Hamilton- Aye Hardin- Aye, Jasper- Aye, Madison- Aye, Marshall- Aye, Story- Aye Warren- Aye, Poweshiek- Aye. Motion Carried. The Policies and Procedures Manual will be sent to each County Director to present to local Boards of Supervisors and be brought back to the Governing Board for final approval.

IT Contract: The administrative team recommends authorization to spend up to, \$10,000 or enter a contract to establish a Website and SharePoint capabilities. Motion by Brock second by Nolte to authorize the administrative team to spend an amount not to exceed \$10,000.00 on a website, SharePoint site. Roll call vote: Boone- Aye, Franklin- Aye, Hamilton- Aye Hardin- Aye, Jasper-Aye, Madison- Aye, Marshall-Aye, Story-Aye Warren-Aye, Poweshiek-Aye. Motion Carried.

Rate Setting/Contract: Policies and procedures for contracting and rate setting was presented by Linn Adams. Motion by Foster second by Yordi to approve the policies and procedures presented by the committee. Roll call vote: Boone- Aye, Franklin- Aye, Hamilton- Aye Hardin- Aye, Jasper-Aye, Madison- Aye, Marshall-Aye, Story-Aye Warren-Aye, Poweshiek-Aye. Motion Carried.

Regional Advisory Board Meeting:

Mary Swartz reported on the advisory board meeting and asked that the by-laws of the advisory board be approved by the Governing Board. Motion by Brock, second by Yordi to approve the by-laws as submitted. Roll call vote: Boone- Aye, Franklin- Aye, Hamilton- Aye Hardin- Aye, Jasper-Aye, Madison- Aye, Marshall-Aye, Story-Aye Warren-Aye, Poweshiek-Aye. Motion Carried.

TAC Meeting:

Administrative team attended a follow-up meeting with Jeff Schott to continue process to prioritize and develop service needs, discuss communication and transition from local control to a regional level. A final report will be sent and presented at a future meeting.

HIPAA Protocol:

Wood reported Iowa Association of Counties staff prepared updated HIPAA policies to use as a template for covered entities. Wood explained numerous decision points that would need to be discussed in the future. The administrative team recommends the Governing Board adopt policies for CICS and encourage member counties to adopt the policies for all covered entities. Motion by Nolte, second by Wilson to approve moving forward with standardized HIPAA policies and procedures as written by ISAC and instruct the admin team to make regional specific . Roll call vote: Boone- Aye, Franklin- Aye, Hamilton- Aye Hardin- Aye, Jasper-Aye, Madison- Aye, Marshall-Aye, Story-Aye Warren-Aye, Poweshiek-Aye. Motion Carried.

Supported Employment RFP:

Providers have shown interest in the RFP. We are anticipating multiple providers will apply for funding.

Legislative Updates:

Schildroth reported SF2151 would clear up the confusion of the cost of individuals at Oakdale and MHI due to Criminal Court orders to the Department of Human Services or the Department of Corrections. One bill was technical cleanup bill replacing county with region information. However there was one provision in question that will be brought to ISAC attention regarding Oakdale.

A bill to continue the 47.28 for another year however there was no recommendation from the workgroup charged with permanent funding solutions. A committee will be reviewing this. DHS has prepared a document to show what they assumed would be savings to counties due to Medicaid expansion. Russell has asked for information on how this amount was calculated.

Public Comments:

Lauris Olsen encouraged the group to consider the possible conflict of interest of entering into a consulting contract between Eyerly Ball and the Region to review Story County Community Life if the recommendation is to issue RFP's and the contracting entity submits a proposal on that RFP.

Motion to adjourn

Minutes respectfully submitted by Jody Eaton.

Jody Eaton, Recording Secretary

Wayne Clinton, Chairman