

# **Central Iowa Community Services**

## **Meeting of the Regional Board**

### **August 18, 2014**

Monday, August 18, 2014 the Central Iowa Community Services Governing Board met at 1:00 p.m. at Story County Administrative Building public meeting room.

#### **County Board Members Present:**

Boone	Tom Foster	Marshall	Deane Adams
Franklin		Poweshiek	Larry Wilson
Hamilton	Doug Bailey	Story	Wayne Clinton
Hardin	Ronn Rickels	Warren	Dean Yordi
Jasper	Joe Brock	Advisory	Al Fagerlund
Madison	Kirk Macumber		Mary Swartz

**Others Present:** Terri Kuntz, Michelle DeLaRiva, Philippe Meier

**Administrative Team Present:** Russell Wood, Linn Adams, Jody Eaton, Jill Eaton, Dawn Roth, Deb Schildroth, Betsy Stursma, Patti Treibel

**Call to Order:** The meeting was called to order by Chair, Wayne Clinton.

**Agenda:** Motion by Macumber, second by Foster to approve the agenda. Motion carried.

**Minutes:** Motion by Adams, second by Yordi to approve the Minutes of July 21, 2014. Motion carried.

**Next Meeting** date is scheduled for September 15. The meeting will be held at 126 S Kellogg Ave in Ames.

**28E:** Schildroth reported the revised 28E has been approved by DHS.

#### **Committee Reports:**

##### County Enterprise Services

**Story County Community Life:** The Story County Board of Supervisors approved the recommendations in the consultant report from Parker/Dennison. Employee meetings will continue as staff develops transition support plan for employees. Admin Team members will develop RFP working with Parker/Dennison.

**ASSET 28E:** Motion by Bailey, second by Brock to approve the 28E agreement to fund Administrative Services for the Asset Process. Motion carried unanimously on a roll call vote.

**ASSET Priorities:** Motion by Brock, second by Yordi to approve the following priorities: Treatment designed to improve a person's condition, Basic crisis response, Support for employment, Recovery services, Service coordination including coordinating physical health and primary care, Comprehensive facility and community-based crisis services, Sub acute services provided in a facility or community-based setting, Justice system-involved services, Services supported by evidence-based practices. Motion carried unanimously on a roll call vote.

##### Finance

**July Financials:** Compiled July expenditure report was reviewed showing expenditures of \$423,637.66. (Madison County not reporting)

**Fiscal Agent:** Reported July ending balance in the pooled funds account was \$3,973,805.94. Concern was raised regarding the pooled funds not included as part of the county finance system. The Admin Team will discuss this with the fiscal agent.

**Fiscal Policies:** Jill Eaton explained the changes to the fiscal policies including removing items that are no longer needed and adding procedures approved at the last Board meeting. Motion by Macumber, second by Foster to approve the revised fiscal policies to include the addition of requirement to review the fiscal policies annually. Motion carried unanimously on a roll call vote.

**State Bills:** CICS was notified of delinquent state bills owed by Hamilton County in the amount of \$216,945.51. Treibel explained they misunderstood the monthly reports. Discussion followed regarding when the bills were incurred and fiscal policies regarding outstanding state bills. The bills were not paid within the time frame but cannot be paid out of any other funds other than Mental Health funds. The discussion continued regarding how this payment should be made. Options include having Hamilton County pay the bills and if needed apply for regional pooled funds or pay the bills directly from the regional pooled funds. The Admin Team recommends paying up to \$216,945.51 out of the pooled funds account in order to expedite the payment. After lengthy discussion motion by Foster, second by Macumber to approve the Admin Team recommendation. Motion carried unanimously on a roll call vote.

**Rate Setting:** Motion by Macumber, second by Yordi to approve provider agreements with Central Iowa Case Management, County Community Services Case Management, Berryhill Center, Poweshiek County Case Management, Orchard Place, including Midas pending approval from the Midas Board. Motion carried unanimously on a roll call vote.

**Policy/Management Plan:** Transition Plan, and Annual Service and Budget Plan have been approved by DHS. The Policies and Procedures Manual was presented. Motion by Adams second by Foster to approve the Policies and Procedures Manual. Motion carried unanimously on a roll call vote.

**IT:** We enlisted the help of the Iowa Counties Information Technologies Team. The team looked reviewed the option of purchasing our own hardware, software vs a HIPAA compliant hosted option. The IT Team met with the Admin Team August 7 to present their recommendation. Their solution provides HIPAA compliance as well as the features we were looking for. The Admin Team agreed to move forward and is working with IT staff on an RFP that would allow us to choose a certified partner to set up the cloud based option.

**Regional Advisory:** Next meeting September 9, 2014.

**Transportation:** Member counties have shown an interest in Central Iowa Juvenile Detention Center transportation option. The Admin Team will pursue this option.

Motion by Wilson, second by Brock to adjourn. Motion carried unanimously.  
Next Meeting Sept 15, 2014  
Minutes respectfully submitted by Jody Eaton.

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Jody Eaton, Recording Secretary

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Wayne Clinton, Chairman