

**Central Iowa Community Services
Regional Board Meeting Minutes
May 28, 2015 1:00 p.m.
Story County Administrative Building, Nevada, IA**

Board Members Present: Boone-Tom Foster; Story-Wayne Clinton; Hardin-Ronn Rickels; Franklin-Mike Nolte; Warren-Dean Yordi; Poweshiek-Larry Wilson; Marshall-Bill Patten; Madison-Phil Clifton; Advisory Board Reps.-Al Fagerlund and Pam Herrema. **Counties/Members Absent:** Hamilton and Jasper.

Others Present: Karla Webb, Pam Alger, Dave Wells, Jim Paprocki, and Lauris Olson.

Administrative Team Present: Jody Eaton, Linn Adams, Patti Treibel, Deb Schildroth, Betsy Stursma, Jill Eaton, and Russell Wood.

Call to Order: Chair Clinton called meeting to order.

Agenda and Minutes: Wilson moved, Rickels seconded to approve the agenda. All voted aye. Yordi moved, Wilson seconded to approve the minutes of the April 27, 2015 meeting. All voted aye.

Proclamation: Clinton reviewed the Stepping Up Initiative, an effort through NACO to reduce the number of persons with mental illnesses incarcerated. A sample resolution will be provided to each CICS county that would like to support this initiative. Counties approving a resolution by July 1st will be recognized at NACO Conference.

Administration

Update/Staffing: CEO Jody Eaton provided an update of regional activities and Administrative Team projects. She advised that DHS is in process of preparing rules for regional administrative costs. There are currently 37 employees funded fully or partially through CICS (Fund 10) for 21 FTEs. She requested that all counties consult with CEO prior to making employee changes or additions.

Conflict of Interest: Board members were reminded to complete the COI form and return form to Adams.

Finance

April Financials: Jill Eaton reviewed the expenditure report. Total expenses to date are \$7,316,968. The fund balance is currently \$21,790,000.

Funding Request Hamilton County: A request by Hamilton County for \$76,446 for cash flow due to their Friends Forever program being moved from the MHDD Fund to General Fund was tabled at the previous meeting. Patten moved, Wilson seconded to move the issue back for action. All voted aye. Jody Eaton explained that Bailey had withdrawn the request after discussions with the Administrative Team, therefore, no further action is required.

SPP and Fund Balance Payment: Instruction and invoices will be sent soon to each county explaining the process for each county to send to the region the amount received in FY 15 for State Payment

Program and also the amount held in each county's MHDD Fund reserve (less anticipated FY 16 Administrative budget).

Operations

Mid-Iowa Triumph Center Contract: Wilson moved, Foster seconded to approve the contract for FY 16. Roll call vote-all voted aye.

Guidance Related to Mental Health Advocate Changes. Schildroth reviewed legislative changes that will make MH Advocates county employees as of 7/1/15. State administrative rules will be required to fully implement the changes. Each county must name the Advocate that is in the position at end of FY 15 as the county's Advocate. The Administrative Team will be preparing guidelines. Since this position is paid from MHDS (regional) funds, counties are requested to hold off until the protocol is prepared.

Planning

Warren County Service Expansion Project-House of Mercy: Wood reviewed a proposed project to remodel a portion of a county owned building to allow for needed outpatient service expansion. The expansion will result in expanded mental health outpatient therapy services and also make medication management available. The \$385,000 project will be funded with \$200,000 investment of House of Mercy and a request of \$185,000 from CICS. Warren County has agreed to fund up to \$35,000 for any over runs. Following review, Wilson moved, Foster seconded to approve CICS expenditures of \$185,000 for this project. Roll call vote-Yordi abstained; all others voted aye.

FY 16 Supported Employment Projects: A report will be presented next month. Contracts for FY 16 will include outcomes and projects that started mid-fiscal year will continue to be reimbursed 100% of the contracted cost into part of FY 16 until the full year period is complete.

Compliance

HIPAA: Jody Eaton reported that a power point presentation will be available for regional training and ISAC is planning a HIPAA training program also.

Outcomes: Eaton also reported that regions and providers have been working together to implement outcome data collection and John Grush is attending a meeting today in regard to outcomes with a new DHS outcomes officer.

Coordination

Consumer Survey: Coordination Officers reported that a survey is being prepared that will measure both consumer satisfaction with CICS funded services and also identify unmet service needs. The survey will be reviewed by the Advisory Board and is tentatively scheduled for July.

Legislative Activities: Schildroth and Wood provided updates on legislative issues. MHDS funding will be going to a Conference Committee, as the Senate and House could not agree. It appears that there will be an Interim Committee that may work to modify individual county tax caps. If legislation is not approved the current system will sunset at the end of FY 16 and all counties would revert back to the dollar caps set in the mid-90s.

Regional Advisory Board: Nothing to report. Next meeting is June 9th.

County Updates: Story County reported that Optimae officially took over from SCCL May 1st and the transition is going smoothly. They are looking at expanding services in 24 hr. SCL sites, jail diversion, and transitional living. In addition, Karla Webb, was hired as the Story County Director effective July 1st.

Public Comment: Luis Olson asked if the CICS Board meetings were being recorded. Clinton explained that they are not recorded.

Adjournment: Wilson moved, Patten seconded to adjourn. All voted aye. The Chair adjourned the meeting.

Minutes respectfully submitted by Linn Adams.

Linn Adams, Recording Secretary

Wayne Clinton, Chair