

**Central Iowa Community Services
Regional Board Meeting Minutes
July 23, 2015 1:00 p.m.
Story County Administrative Building, Nevada, IA**

Board Members Present: Franklin-Mike Nolte; Story-Wayne Clinton; Hardin-Ronn Rickels; Warren-Dean Yordi; Poweshiek-Larry Wilson; Marshall-Bill Patten; Hamilton-Doug Bailey; Advisory Board Reps.-Al Fagerlund and Pam Herrema.

Counties/Members Absent: Boone, Madison, Jasper.

Others Present: Jim Paprocki and Terri Kuntz.

Administrative Team Present: Jody Eaton, Linn Adams, Patti Treibel, Karla Webb, Betsy Stursma, Jill Eaton, Russell Wood, and John Grush.

Call to Order. Chair Nolte called the meeting to order.

Agenda and Minutes. Clinton moved, Wilson seconded to approve the agenda. All voted aye. Bailey moved, Yordi seconded to approve the minutes of the June 25, 2015 meeting. All voted aye.

Administration

Conflict of Interest. Jody Eaton reviewed contracts and other issues on the agenda today that may present a conflict of interest to Board members. Members are asked to abstain voting if a conflict is possible.

Iowa Counties Technology Services (ICTS). MHDS regions may now be members of ICTS since they utilize CSN. Following review, Wilson moved, Clinton seconded to approve Resolution 2016-1 which approves and adopts the ICTS 28E Agreement and approves CICS becoming a member of ICTS. All voted aye on roll call vote. It was noted that dues will now be assessed to the region rather than individual counties.

HIPAA Training for Board. Board members need to participate in the training. Consensus was to have CICS HIPAA Team present training at start of next board meeting.

Finance

June Financials. Jill Eaton reviewed the expenditure report for FY 15 (ending 6/30/15). Total expenditures for FY 15 were \$24,310,388.08. This total includes the \$15,171,310.13 that were transferred from counties to the regional fund. Eaton also reported an FY 15 ending fund balance of \$13,731,000.

Fiscal Agent Amended Agreement. Following review of changes to the agreement between CICS and Madison County (as Fiscal Agent), Bailey moved, Clinton seconded to approve the amended agreement. All voted aye on a roll call vote.

Fiscal Policy Change. To bring the policy language in line with previous Board action (7/30/14), Yordi moved, Patten seconded to approve recommended changes. All voted aye on a roll call vote. The changes state that individual County Boards of Supervisors are authorized to approve claims up to the amount approved by the CICS Governing Board in accordance with regional contracts and the CICS Management

Plan. It also authorized the Fiscal Agent to approve claims up to the amount approved by the Governing Board from the region's Fund 4150. The change also provides a protocol for payment of claims.

Claims. Wilson moved, Bailey seconded to approve claims payment summary reports for regional claims payments on 7/9/15 and 7/21/15 totaling \$413,088.74. All voted aye on a roll call vote.

Operations.

FY 16 Contracts. Wilson moved, Clinton seconded to approve the FY 16 Case Management contract with Warren County MHDD Community Services. Yordi abstained and all others voted aye on a roll call vote. Patten moved, Rickels seconded to approve the FY 16 Case Management contract with County Community Services. Bailey abstained and all others voted aye on a roll call vote.

ASSET. Clinton moved, Patten seconded to approve the CICS Funding Priorities for FY 16/17 which will be used for the ASSET process. All voted aye on a roll call vote. Bailey moved, Patten seconded to appoint Judy Meierkord, Matthew Soderstrum, and Melanie Stall to 3 year terms as CICS volunteer representatives to the ASSET process. All voted aye on a roll call vote.

Planning.

FY 16 Genesis SE Contract. Wood explained changes to the contract for FY 16. The Board previously extended the FY 15 contract through 7/31/15, however, the new contract will supersede and will be effective 7/1/15 to 6/30/16. Clinton moved, Yordi seconded to approve the contract. All voted aye on a roll call vote.

Respite House Addendum. Wood explained the new respite house program that Optimae plans to open 9/1/15. The respite house will be staffed 16 hours/day and will provide transitional placements of up to 90 days for persons with a mental health diagnosis. The contract addendum will add the rates to the Optimae LifeServices contract for this new program. Bailey moved, Rickels seconded to approve the contract addendum. All voted aye on a roll call vote.

Coordination.

Consumer Survey. Stursma reported on the upcoming survey. The survey will be sent out randomly to 20% of clients served (funded) in FY 15. Warren County will send out and receive the surveys.

Protocols. Treibel reported on protocols that Coordination Officers have been working on that will better define services funded through CICS. These include transitional housing, payee services, legal services, and the Optimae respite house. They will be reviewed for approval by the Administrative Team.

Staffing, Applications, and Coverage. Adams reported that over 250 applications have been processed by the 17 Service Coordination staff during a two month period (May and June). Data will be provided quarterly. Coverage for Coordination Officer absences will include: Stursma will cover for Adams; Adams will cover for Treibel; and Treibel will cover for Stursma.

Advisory Board Report. Nothing to report as they have not met since last report.

MH Advocates Updates. There was general discussion regarding the changes to the law effective 7/1/15 regarding the MH Advocates. Each county should require their Advocate to provide a list of active clients. Wood and Jody Eaton will be serving on a committee to develop the rules required in the legislation. Madison will become the employer of the Advocate that serves several counties under a new 28E agreement. It was noted that Advocates need to participate in HIPAA trainings as county employees. Patten reported that Marshall County is preparing an office in the Courthouse for their Advocate.

County Updates. Wilson reported that Poweshiek County has purchased a building in Grinnell and will remodel for offices for Community Services staff and will offer space to CIR for the IPR program. Yordi reported that the House of Mercy service expansion should be complete in September.

Other Business.

Marion and Mahaska Counties. Clinton asked for an update regarding these counties. This two county region had received a provisional one-year approval to operate as a region for FY 15. DHS has notified them that they will not approve an extension of this region. They requested a reconsideration which was denied. They now have decided to appeal the decision. If DHS decision stands they will be assigned individually to existing regions.

Public Comment: None.

Next Meeting and Adjournment: Nolte noted that the next meeting will be August 27, 2015 at 1:00 p.m. at the Story County Human Services Building in Ames. Nolte adjourned the meeting.

Minutes respectfully submitted by Linn Adams.

Linn Adams, Recording Secretary

Mike Nolte, Board Chair