

**Central Iowa Community Services
Regional Board Meeting Minutes
December 17, 2015 1:00 p.m.
Story County Administration Bldg., Nevada, Ia.**

Board Members Present: Franklin-Mike Nolte; Story-Paul Toot; Hardin-Ronn Rickels; Warren-Dean Yordi; Poweshiek-Larry Wilson; Marshall-Bill Patten; Hamilton-Doug Bailey; Boone-Tom Foster; Madison-Phil Clifton; Jasper-Joe Brock; Advisory Board Reps.-Al Fagerlund and Pam Herrema.

Counties/Members Absent: None.

Others Present: Terri Kuntz.

Administrative Team Present: Jody Eaton, Linn Adams, Patti Treibel-Leeds, Karla Webb, Betsy Stursma, Jill Eaton, and Russell Wood. Absent: John Grush.

Call to Order. Chair Nolte called the meeting to order.

Agenda and Minutes. Brock moved, Wilson seconded to approve the agenda. All voted aye. Clifton moved, Brock seconded to approve the minutes of the November 16, 2015 meeting with the correction to add that Clifton was in attendance for the meeting. All voted aye.

Administration

Conflict of Interest. Jody Eaton reviewed contracts and other issues on the agenda today that may present a conflict of interest to Board members. Members are asked to abstain voting if a conflict is possible.

2016 Meeting Dates. Wilson moved, Rickels seconded to approve meeting the 4th Thursday of each month for calendar year 2016. All voted aye.

Request For Legal Opinion. As CICS is looking at future hiring needs a draft policy was developed. The Administrative Team has recommended that CICS consult with an attorney knowledgeable in employment practices to make sure that we have sound policies and practices. Jody Eaton requested approval to hire Mike Galloway of the Ahlers and Cooney firm to provide legal guidance on employment matters. Brock moved, Clifton seconded to approve the request. Bailey was absent for the vote. On a roll call all others voted aye.

Employment Committee. Eaton presented a request to create an Employment Committee of Board and Administrative Team members. The charge of the committee would be to assist in developing uniform policies and make recommendations back to the Governing Board on employment issues and concerns. As allowed under section 4.6 of the 28E Agreement, Wilson moved, Rickels seconded to authorize the Employment Committee and to appoint the following representatives: Governing Board- Nolte, Patten, Foster, and, Administrative Team-Jody Eaton, Adams, and Webb. All voted aye.

Administrative Changes. Eaton informed the Board that due to new initiatives in measuring and assuring provider quality and outcomes and implementation of trauma informed and evidence based practices, the Administrative Team is being realigned to create a Quality Assurance Officer position that will be filled

by Treibel-Leeds. Adams and Stursma will be expanding Coordination Officer duties to assume her previous duties.

Finance

Expenditure Report. Jill Eaton reviewed the year-to-date expenditure report as of October 31st.

Claims. Following review, Clifton moved, Patten seconded to approve service claims paid for November 24th (\$242,199.85) and December 8th (\$107,649.70) by CICS. Yordi was absent for vote. All others voted aye on a roll call vote. Wilson requested clarification on the payment to CICM listed as “miscellaneous”. Eaton explained that this was pass-through for the Service Coordinators that are paid through the cost report. The coding and explanation of this expense will be reviewed so that it better reflects what it is.

Operations

ASSET FY 16/17 Funding Allocation. Webb reviewed the Story County ASSET process and timeline. She also reviewed a handout of funds that were included in the FY 16 ASSET process and the requests for FY 17. The ASSET volunteers will be meeting soon and need to know an amount that can be incorporated from CICS into the process. Total budgeted for FY 16 was \$439,856. Requests for FY 17 are \$519, 172, which includes some new services and providers to the ASSET process. Following discussion, Brock moved, Toot seconded to approve the Administrative Team’s recommendation of \$430, 718 for the volunteers to use in the process. Final approval will be brought back to the Board in February. The recommendation includes an increase of 5% of what was budgeted in FY 16 plus the addition of Friendship Ark and NAMI services that are new to ASSET for FY 17. Yordi was absent for vote. On a roll call vote all others voted aye.

Service Coordination

Case Management Update. Stursma, Treibel-Leeds, and Adams reported on each of their case management entities. Each agency has lost many staff to the new MCOs. CICM has lost more than half of their staff, while Warren/Jasper and CCS Case Management have lost more. Wilson reported that Poweshiek County has lost both case managers and the CM Director and have notified the State that their agency will cease operations December 31st. Caseloads for existing staff have increased dramatically and transitioning clients will start as soon as possible. It is unknown at this point if CMS is going to approve Iowa’s plan for managed care. Fagerland expresses his concern of private MCOs providing case management services and the value he has seen in the current advocacy for clients.

Regional Advisory Board. Fagerland reported that the Board recently met and reviewed client surveys, information about the new crisis line, and the Annual Report. He sees the Advisory Board as a “sounding board” for ideas. He also reported that the Board had a good discussion and shared concerns about the managed care process.

County Updates.

Poweshiek. Wilson reported that the County has purchased a building where the Community Services will be moving. One floor may be used for outpatient services provided through Grinnell Hospital. He also reported that they are in the process of hiring an Administrative Assistant and will need to hire a Service Coordinator.

Public Comment. None.

Next Meeting and Adjournment. January 28, 2016 at 1:00 p.m. at the Story County Administration Building in Nevada. With no further business Chair Nolte adjourned the meeting.

Minutes respectfully submitted by Linn Adams.

Linn Adams, Recording Secretary

Mike Nolte, Board Chair