

**Central Iowa Community Services
Regional Board Meeting Minutes
April 28, 2016
Story County Administration Bldg., Nevada, Ia.**

Board Members Present: Franklin-Mike Nolte; Story-Alternate Paul Toot; Warren-Dean Yordi; Poweshiek-Larry Wilson; Hardin-Ronn Rickels; Hamilton-Doug Bailey; Boone-Tom Foster; Marshall-Bill Patten; Madison-Phil Clifton; and Advisory Board Representative Al Fagerlund.

Counties/Members Absent: Jasper, Advisory Board Rep. Sherry Becker.

Others Present: DHS Case Management-Terri Kuntz and Pam Alger; Trilix-Abe Goldstien and Jana Rieken; Lauris Olson; Deb Schildroth; and Office of Consumer Affairs-Jim Paprocki.

Administrative Team Present: Jody Eaton, Linn Adams, Patti Treibel-Leeds, Jill Eaton, Betsy Stursma, Russell Wood, and Karla Webb. Absent: John Grush.

Call to Order. Chair Nolte called the meeting to order.

Agenda and Minutes. Foster moved, Wilson seconded to approve the agenda with the deletion of the agenda item "Meeting request via conference call." All voted aye. Wilson moved, Rickels seconded to approve the minutes of the March 24, 2016 meeting. All voted aye.

Administration

Jody Eaton reviewed items contained in the Administrative Report including project highlights and agenda items. She reminded members of contracts on the agenda that could potentially create conflicts of interest.

Statement of Understanding (SOU). Patten moved, Wilson seconded to approve an SOU for approved local Service Coordinator in Hardin County with .95 of FTE paid from regional funds. All voted aye.

Request for Information-United Healthcare. Jody Eaton reported that she has responded for the region to United's request for information received by each county.

Employment Committee Report. The Committee held their first meeting this morning. Committee members shared the options that were reviewed. A recommendation will be presented from the Committee at the next meeting to move forward with a plan to create a regional pay matrix and standardize other policies while maintaining county employment.

Projects/Programs Making A Difference. As a result of a recent presentation by a provider at a local meeting, Clifton requested the Board consider having a short time on each agenda for a selected agency or program to give a brief review of their program and how it is making a difference for individuals in our region. The consensus was to pursue this. The CEO and Administrative Team will coordinate a brief 10 minute presentation for each meeting.

Mental Health Month. Bailey moved, Clifton seconded to approve a proclamation for May as Mental Health Month encouraging all to recommit to raising awareness and understanding of mental health issues. Adams reported on MH Month event in Iowa Falls on May 25th.

Finance

Fund Balance Transfer. Jill Eaton reported that the Finance Committee will be reviewing a formula to set the amount to be transferred at the end of this fiscal year to the CICS Fiscal Agent from local held funds. The recommendation will need to be acted upon at the next meeting.

FY 16 Financial Report. Jill Eaton reviewed the FY 16 budget expenditures as of February 28, 2016. Expenditures for FY 16 so far are \$4,976,172, approximately 31.7% of budgeted. No action needed.

Claims. Following review, Bailey moved, Yordi seconded to approve service claims paid for March 29th (\$90,159.04) and April 12th (\$89,644.77). All voted aye.

Planning

RFP for Transitional Living Center. Wood presented a proposed Request for Proposal (RFP) to expand service capacity in the region by establishing Transitional Living Centers (TLC) in Indianola, Iowa Falls, and Newton. A site was already developed by Optimae in Ames. Providers would have until August 1st to submit proposals. Each proposal will be judged based upon criteria in the RFP. A recommendation would be brought back to the Board for approval of the specific projects. CICS will have the prerogative to decline any or all applications. Wilson moved, Rickels seconded to approve issuing the RFP and distributing to potential applicants. All voted aye.

Trilix Proposal. Wood provided an overview of the need for marketing the CICS region and our programs and projects. He reported that 6 companies were reviewed and proposals were received from three companies. The Administrative Team selected Trilix as the one to talk with further. Abe Goldstien and Jana Rieken briefly addressed the proposal and activities included in the proposal. Board members requested clarification of the costs. Jody Eaton reported that the proposed contract has been sent to the region's attorney for review. The Board is asked to review the proposal and it will be placed on the next meeting agenda.

Operations

Provider Contracts.

- **Franklin County Service Center Agreement.** Webb reviewed the proposed contract for a new drop-in center in Franklin County. The contract would be from May 1, 2016 to June 30, 2017. The Center will be open 3 days per week and they plan to add a Peer worker. Foster moved, Clifton seconded to approve the contract. All voted aye on a roll call vote.
- **NAMI Iowa Contract.** A contract will expire April 30th with them that was previously entered for them to provide training for the NAMI Family-to-Family program. They have scheduled a "train the trainer" training in May for individuals in the CICS region. Once trained, these individuals will go back to do the Family-to-Family training in our communities. Webb asked that a contract be approved for period ending June 30, 2016 that will pay NAMI Iowa for the training. Cost is \$10,000 for the training of up to 20 individuals. Bailey moved, Wilson seconded to approve the contract. All voted aye on a roll call vote.

Legislative Wrap Up

Wood, who chairs the CSA Legislative Review Committee, reported that the legislature is moving toward adjournment soon. He reported that the Standings Bill has nothing that we are currently monitoring. The HHS Appropriations Bill includes language regarding funding projects as recommended by the Children's MH Workgroup, however, it specifically precludes MHDS regions from being involved. Appropriations being considered in the House and Senate would give money to three counties (Polk, Scott, Johnson). A Senate proposal supported by ISAC and CSA to allow local discretion to levy up to \$47.28 per capita does not have support in the House.

Advisory Board Report

Fagerland reported on their recent meeting which included a vote to approve a new representative to the Governing Board. Sherry Becker, Executive Director of NIVC, was elected. He also reported on information presented regarding targeted case management, crisis services, etc.

County Updates

Story. Toot reported the 1st anniversary of the transition from SCCL to Optima. This has been a very positive change. The sale of the administrative building to Optima at the assessed value is being finalized.

Marshall. Jill Eaton reported that the Triumph Center announcement that they were closing has been retracted.

Poweshiek. Wilson reported that the Grinnell Hospital has announced they will no longer continue to provide outpatient MH services. They had taken over when their Mental Health Center went out of business a few years ago. Capstone MHC plans to come into the county and assume providing services. He reported that Poweshiek will be bringing a proposal to the Governing Board for funding assistance for office space needed to provide the services.

Madison. Clifton reported on need for therapy services in the local jail. The region currently funds this in some county jails where a provider is available.

Hamilton. Bailey reported on the recent graduation of 47 individuals from throughout the region from the Central Iowa Recovery (CIR) Intensive Psychiatric Rehab (IPR) program.

Public Comment

None.

Next Meeting and Adjournment. The next meeting will be May 26, 2016 at 1:00 at the Story County Administrative Building in Nevada. With no further business the Chair adjourned the meeting.

Minutes respectfully submitted by Linn Adams.

Linn Adams, Recording Secretary

Mike Nolte, Board Chair