

CICS Regional Board Meeting Minutes
May 25, 2017
Story County Administrative Bldg., Nevada, IA

Board Members Present: Franklin-Mike Nolte, Jasper-Joe Brock, Hamilton-Doug Bailey, Warren-Dean Yordi, Story-Marty Chitty, Hardin-BJ Hoffman, Boone-Chad Behn, Marshall-Bill Patten, Poweshiek-Larry Wilson, Madison-Phil Clifton, and Advisory Board Representative Al Fagerlund. **Counties/Members Absent:** Advisory Board Rep. Sherry Becker.

Others Present: Terri Kuntz.

Administrative Team Present: Jody Eaton, Linn Adams, Jill Eaton, Betsy Stursma, Karla Webb, and Patti Treibel-Leeds. **Absent:** Russell Wood and John Grush.

Agenda and Minutes. Chair Nolte called the meeting to order. Brock moved, Chitty seconded to approve the agenda. All voted aye. Hoffman moved, Wilson seconded to approve the minutes of the April 27, 2017 meeting. All voted aye.

Administration

Conflict of Interest. Jody Eaton reviewed financial and other issues to be addressed today that could be conflicts of interest.

SF 504 Requirements and Progress. Jody Eaton reported on the regional workgroup that is created in SF 504. Betsy Stursma and Linn Adams will represent CICS and other stakeholders for the group have been identified. A facilitator or consultant will probably be utilized. Karla Webb and Jill Eaton will provide leadership on the development of the required report in SF 504.

Employment Committee Update-Employee Manual and Wage Scale Recommendation. Webb and Adams reviewed the draft of the CICS Supplement to the County Employee Manuals for CICS-Funded Positions. Changes from the previously reviewed draft were reviewed. Most changes were minor. A substantive change was the Wage Reimbursement Policy on page 9 and Appendix A which contained the recommendation for regional reimbursement rates for positions doing regional work. This scale will need to be reviewed and adjusted annually by the Board. At their last meeting the Employment Committee unanimously approved the document and Appendix and recommended its approval. Following discussion, Patten moved, Hoffman seconded to approve the policies and Appendix A. On a roll call vote all voted aye.

Presentation. Jody Eaton presented information that was compiled by MHDS regions and DHS that she recently presented to the MH Planning Council and MHDS Commission.

Finance

Claims Reports. Bailey moved, Clifton seconded to approve the claims paid on April 25 (\$296,677.21) and May 9 (\$259,001.59). On a roll call vote all voted aye.

FY 17 Budget Expenditure Report. Jill Eaton reviewed the report for the fiscal year for the period ending April 30, 2017. Expenditures year-to-date are \$7,406,940.12 (47.2% of budget).

Operations

FY 17 Provider Contract Addendum. Wilson moved, Yordi seconded to approve the addendum to add a daily SCL rate to the Progress Industries contract. On a roll call vote all voted aye.

FY 18 Contracts.

- Webb presented signed contracts that have been received back from providers. In most cases providers were allowed a 2% increase over FY 17 rates. Bailey moved, Yordi seconded to approve the FY 18 contracts for the following: Legal Aid of Story County, Orchard Place, Genesis Development, Berryhill Center, Behavioral Health Options, Pamela Caviness, LISW, ASW, Inc., Mainstream Living, Diamond Life, CIRSI. On a roll call vote all voted aye.
- Friendship Club. Webb reported that the Administrative Team recommended approval of this contract with a 4% increase. Increases were primarily due to operating costs, utilities, and bus expenses. Wilson moved, Clifton seconded to approve the contract. On a roll call vote all voted aye.
- Center Associates. Webb report that a new jail diversion service is added to this contract to be paid on a monthly allocation. Other services received a 2% increase. Hoffman moved, Wilson seconded to approve. On a roll call vote all voted aye.
- Central Iowa Recovery (CIR). Webb reported that this contract covers the Rose Center Drop-In. They included the \$7500 start-up costs received into their budget when adding the 2% increase. They also anticipate expanded hours. Hoffman moved, Brock seconded to approve the contract. Bailey and Yordi abstained and on a roll call vote all others voted aye.
- Additional Contracts Not Included in the Board Packet. Webb reviewed 6 additional signed contracts received back after the packets were sent out. Patten moved, Wilson seconded to approve FY 18 contracts for CIJDC, Brian Vold, House of Mercy, Region 6-PeopleRides, Capstone, and ITS. On a roll call vote all voted aye.

Quality Assurance

Training. Treibel-Leeds reported on the recent Mental Health First Aid week-long training that she attended along with Service Coordinators Kathy Johnson and Kim Shumacher. All were approved to provide this training. She also reported that two Sheriff Department staff are currently attending CIT training in Iowa City.

ITP and Crisis Line Utilization. Reviewed utilization through April for the telehealth in hospitals and jails and also utilization of the crisis line.

Advisory Board. Nothing to report.

County Updates and Other Business.

- **Hardin.** The 18th Annual MH Awareness Event was held May 24 with over 90 attending. A MHFA Training will be held in Iowa Falls June 8th cosponsored by CICS and three churches.
- **Public Comment.** None.

Next Meeting. June 22, 2017 at 1:00 at Story County Administrative Building in Nevada.

With no further business, the Chair adjourned the meeting.

Linn Adams, Recording Secretary

Mike Nolte, Board Chair