

Central Iowa Community Services Regional Board Meeting Minutes
November 29, 2018
Story County Administration Bldg., Nevada, IA

Board Members Present: Hamilton-Doug Bailey, Story-Marty Chitty, Poweshiek-Diana Dawley, Hardin-BJ Hoffman, Marshall-Bill Patten, Warren-Dean Yordi, Madison-Phil Clifton, Boone-Chad Behn, Greene-Dawn Rudolph, Advisory Board Representatives Wendie Cooper and Terry Johnson.

Counties/Members Absent: Jasper, Franklin.

Others Present: Karen Walters-Crammond.

Administrative Team Present: Jody Eaton, Jill Eaton, Linn Adams, Karla Webb, Patti Treibel-Leeds, Russell Wood, and John Grush. Absent: Betsy Stursma.

Agenda and Minutes. Board Chair Bailey called the meeting to order and introductions were made. Yordi moved, Chitty seconded to approve the meeting agenda. All voted aye. Hoffman moved, Dawley seconded to approve the October 25, 2018 meeting minutes. All voted aye.

Employment Committee. Bailey announced that a meeting of the committee will be called in the next few weeks to discuss employment matters. Members include Bailey, Nolte, and Patten. Non-voting Administrative Team members are Jody Eaton and Webb.

Administration

Conflict of Interest. Board members were encouraged to use their discretion regarding any conflicts related to contract items or other business on the agenda.

Data Release Policy and Memorandum. Jody Eaton reviewed information from ISAC regarding counties requests to ISAC for CSN information. The ISAC policy establishes a clear and consistent process for responding to such requests and assures HIPAA compliance.

Zia Partners Consultation Agreement. Jody Eaton reviewed an agreement endorsed by the Administrative Team to utilize the services of Brenda Jackson for onsite and off-site consultation for addressing issues related to Iowa Medicaid standards and requirement. The agreement is for a period through January 31, 2019, at a maximum cost of \$4,940. The East Central MHDS Region has agreed to pay one-half of the cost; therefore the CICS cost will be \$2475. Yordi moved, Rudolph seconded to approve the contract with a maximum expenditure from CICS of \$2475. On a roll-call vote all voted aye.

Special Projects Requests. Two requests that were recently received were reviewed. There will be further information gathered and a recommendation will be brought back from the Administrative Team. The projects include:

- Bailey reported on the request from Hamilton County and CIR for a supported housing project in a medical building that was recently received by the County. The building would hold other human service related programs. The project would include several studio apartments with staff support and/or supervision by CIR. A request was received for apx. \$1.1 million for the building renovations and \$25,000 start-up for CIR. The project request is in process of being revised and will be resubmitted to the Administrative Team.
- **Poweshiek County Project.** A MH Consortium was formed by a doctor in Grinnell. The group has raised funds and is proposing to purchase a site to be used for a crisis stabilization and transitional living program.

December Meeting Date. Yordi moved, Chitty seconded to move the December board meeting to Thursday, December 20, 2018. All voted aye.

Making a Difference—CICS Annual Report

FY 18 Annual Report. Webb provided a PowerPoint summary of the report that must be submitted to DHS by December 1st. The Annual Report includes required information for the fiscal year including services provided, data reports, individuals serviced, money expended, and outcomes achieved. Several new projects, programs, and outcomes were noted. See handout and Annual Report for details.

Finance

Claims. Dawley moved, Hoffman seconded to approve the reports of CICS claims paid on November 6, 2018, totaling \$74,214.32 and November 20, 2018 totaling \$481,912.88. All voted aye.

Financial Reports. Jill Eaton presented the report for FY 19 ending October 31st. Expenditures for October were \$981,737.62 and expenditures so far for FY 19 were \$3,863,698.

Operations

FY 19 Contract Amendment. Webb presented FY 19 contract amendment for Diamond Life RCF for an adjustment to the SSA daily maintenance rate. Clifton moved, Hoffman seconded to approve the amendment. On a roll call vote all voted aye.

Consultation Progress Report

Grush and Walters-Crammond reviewed the written update that was provided to the Board. There was discussion of identifying pilot projects to implement value based contracting. There was additional discussion of the role of regions in the Children's MH System. See written progress report.

Public Comment and Other Business

- Cooper reported that the Ames High School has formed a "Mental Health Club" and recently hosted an open house and plan to bring in speakers etc. to raise awareness.
- Treibel-Leeds shared that 26 officers were trained in November at the CIT Training organized by NAMI and funded by CICS.

Next Meeting and Adjournment. The next meeting will be December 20, 2018 at 1:00 at the Story County Administrative Building in Nevada. Patten moved, Chitty seconded to adjourn. All voted aye.

Minutes respectfully submitted by Linn Adams.

Linn Adams, Recording Secretary

Doug Bailey, Board Chair