

Central Iowa Community Services Regional Board Meeting Minutes
June 27, 2019
Story County Administration Bldg., Nevada, IA

Board Members Present: Hamilton-Doug Bailey, Hardin-BJ Hoffman, Madison-Phil Clifton, Marshall-Bill Patten, Jasper- Brandon Talsma, Poweshiek-Diana Dawley, Warren-Aaron DeKock, Boone-Chad Behn, Lisa Heddens-Story, and Advisory Board Representatives Terry Johnson and Wendie Cooper.

Counties/Members Absent: Greene, Franklin.

Others Present: Linda Murken, State Representative Dave Deyoe.

Administrative Team Present: Jody Eaton, Jill Eaton, Linn Adams, Karla Webb, Patti Treibel-Leeds, Betsy Stursma, John Grush, Russell Wood.

Chair Bailey called the meeting to order and introduced State Rep. Deyoe. Deyoe provided comments regarding mental health legislation and discussed the addition and funding of the children's mental health system. He responded to questions and comments from several Board members.

Agenda and Minutes. Dawley moved, DeKock seconded to approve the revised agenda with the following additions: FY 20 Franklin County Community Services Agreement, FY 20 Hardin County Mental Health Advocate Agreement, and approval of newspaper and method for publishing of minutes and claims. All voted aye. Hoffman moved, Clifton seconded to approve the minutes of the May 23, 2019 meeting. All voted aye.

Election of Vice-Chair. As provided in the by-laws the officer terms expire June 30, 2019. The current Vice-Chair (Patten) will move up to Chair for a two year term commencing July 1, 2019 and a new Vice-Chair will be selected. Clifton moved to nominate Hoffman as Vice-Chair. Patten moved, DeKock seconded to cease nominations and elect Hoffman as Vice-Chair. All voted aye.

Administration

Conflict of Interest. Jody Eaton reviewed the potential conflicts on the agenda. Contracts with potential conflict will be acted on separately.

ICAP Insurance Renewal. Following review of the quote, Dawley moved, Hoffman seconded to approve the renewal for FY 20 for \$10,337. Coverage levels will remain the same at 2 million for general liability, public officials' liability and auto liability. On a roll call vote all voted aye. Motion carried.

ISAC HIPAA Program Participation. Hoffman moved, Patten seconded to approve participating in the ISAC HIPAA program for FY 20 at a cost of \$1,750. All voted aye.

28E and Bylaw Changes. Jody Eaton explained some changes that need to be made to the documents. Some of the changes are related to new legislation which requires the addition of a children's advisory board and governing board voting members. Although Section 8.1 of 28E gives the Governing Board authority to amend the 28E, Section 5.2 of the document states that the Governing Board can determine which issues should go back to each member county Board of Supervisors for approval. The proposed changes will be sent out to the Board and at next month's meeting the Board will determine if the changes will be acted on by the Board or required to go back to each member county Board of Supervisors for approval.

Funding Requirements HF 2456 and HF690. Jody Eaton reminded the Board of the requirements of the legislation and that there will be a need to incrementally increase the per capita levy up to the maximum allowed. Even with the increase the CICS budget will be static at around 12 million annually for several years to come.

FY 20 Statement of Understandings. Talsma moved, Heddens seconded to approve the SOUs for CICS funded staff for FY 20. On a roll call vote all voted aye.

Diamond Life Request. Jody Eaton reviewed a request for funding from Diamond Life to hire a consultant to help them review their service and financial situation and develop a plan for sustainability. Patten moved, Talsma seconded to approve the request for an amount not to exceed \$4,000. On a roll call vote all voted aye.

Finance

Claims. Clifton moved, Hoffman seconded to approve the reports of CICS claims paid on June 4, 2019, totaling \$142,097.77, and June 18, 2019 totaling \$630,791.14. On a roll call vote all voted aye.

May Expenditure Report. Jill Eaton presented the FY 19 report for period ending May 31, 2019. Expenditures for May were \$909,885.77 and expenditures so far for FY 19 were \$10,811,225 (not including the distributions and reimbursements to member counties).

Fiscal Agent Update. Jill Eaton reported on the transition from Madison County to Story County as the fiscal agent. Madison is running the last FY 19 claims today.

Newspaper for Publication of Minutes and Claims. The fiscal agent has been publishing the claims in a Madison County newspaper. With the change to Story as Fiscal Agent it will make more sense to publish in Story. The minutes are already published in the Ames Tribune. In addition, it is recommended that the minutes and claims for each month be published together. Hoffman moved, Behn seconded to designate the Ames Tribune as the newspaper of publication and that the minutes and claims be published together monthly. All voted aye.

Operations

Webb reported on which contracts appeared to have potential conflicts of interests to be acted on separately. Those included:

- **NAMI CI FY 19 Amendment.** The amendment is to include funding to pay for a lift in their new location. The \$13,137.90 cost will be designated from Story County local CICS funds. Hoffman moved, Dawley seconded to approve the amendment. On a roll call vote Heddens abstained and all others voted aye. Motion carried.
- **Central Iowa Recovery FY 20 Contract.** The agreement includes increased startup costs for the Warren County drop-in and the start-up costs for the Hamilton County project. Hoffman moved, Dawley seconded to approve the contract. On a roll call vote Clifton, Heddens, DeKock, Behn, Bailey, and Hoffman abstained. Patten, Dawley, Talsma voted aye. Motion carried.
- **Friends Forever FY 20 Contract.** Patten moved, Hoffman seconded to approve the contract. On a roll call vote Bailey abstained and all others voted aye. Motion carried.
- **Hardin County- MH Advocate.** Bailey moved, Patten seconded to approve the contract with Hardin County for Mental Health Advocate. On a roll call vote, Hoffman abstained and all others voted aye. Motion carried.

- **HIRTA FY 20 Contract.** Webb noted this contract includes a 5% increase in rates. Behn moved, Dawley seconded to approve the contract. On a roll call vote DeKock and Clifton abstained and all others voted aye. Motion carried.
- **NAMI CI FY 20 Contract.** DeKock moved, Hoffman seconded to approve the contract. On a roll call vote Heddens abstained and all others voted aye. Motion carried.

FY 20 Agreements. Talsma moved, Hoffman seconded to approve the following FY 20 provider agreements:

- Abbe Center for Community Mental Health, Inc.
- Achieve Mental Health, Inc.
- Behavioral Health Options
- Berryhill Center
- Capstone Behavioral Health
- Center Associates
- Central Iowa Psychological Services
- Genesis Development
- Mary Greeley Medical Center
- Mid-Iowa Triumph Recovery Center
- Midwest Counseling
- Franklin County Community Services
- NIVC Services Inc.
- The Salvation Army

All voted aye. Motion carried.

QSDA

Collection of Provider Data Suspension. Grush reviewed the intent of the QSDA project to move the system to value based. The intent was for providers to input data into the CSN system in 4 key areas with the development of a system to track these outcomes. Due to DHS/State being unable at this time to use the data and the fact that several providers have stopped entering data, it is recommended that the collection of provider data be suspended. Behn moved, Dawley seconded to approve the recommendation to suspend the provider data collection for CICS providers. All voted aye.

Transitional Living Programs Improvements and Redesign. Grush reported that he has been working with Planning and Coordination staff in reviewing data from the 4 block granted TLCs and looking to develop a plan to better serve some individuals. Some options being considered include leveraging more Habilitation funding for those eligible and Master Lease arrangements to serve individuals not needing intensive 24 hour staff support. Brainstorming meetings have been held with the providers. A plan will be developed and presented to the Administrative Team and Board.

Public Comment/Other Business

- **Story County Supervisors.** Murken welcomed Heddens as the newly appointed Supervisor and explained that Heddens has replaced her as the CICS Board representative.
- **NAMI.** Cooper announced the hiring of a new Executive Director for NAMI CI to replace Heddens. It is Angela Tharp and she will begin July 12th.

- **Genesis.** Johnson announced that he plans to retire at the end of July. His term on the Advisory Board and Governing Board will end this month. Appreciation was expressed for his service.

Adjournment/Next Meeting. Hoffman moved, Patten seconded to adjourn. The Chair adjourned the meeting. Next meeting will be July 25, 2019.

Minutes respectfully submitted by Linn Adams.

Linn Adams, Recording Secretary

Doug Bailey, Board Chair