

Central Iowa Community Services Regional Board Meeting Minutes
August 29, 2019
Story County Administration Bldg., Nevada, IA

Board Members Present: Hamilton-Doug Bailey, Hardin-BJ Hoffman, Madison-Phil Clifton, Marshall-Bill Patten, Jasper- Brandon Talsma, Poweshiek-Diana Dawley, Boone-Chad Behn, Lisa Heddens-Story, and Advisory Board Representatives Julie Smith and Wendie Cooper.

Counties/Members Absent: Warren, Greene, Franklin.

Others Present: State Senator Jeff Edler.

Administrative Team Present: Jody Eaton, Jill Eaton, Linn Adams, Karla Webb, Patti Treibel-Leeds, and Betsy Stursma. **Absent:** John Grush and Russell Wood.

Chair Patten called the meeting to order and introduced State Senator Edler. Edler made brief comments regarding his work on mental health legislation and addressed questions and comments from board members regarding the transition of the children's system, tax levies, new and core service expansion, and other related issues. Edler then left the meeting.

Agenda and Minutes. Patten asked that the agenda be amended to include the Franklin County Drop In Center remodeling and an additional FY 20 Contract Amendment with Optimae Life Services. Heddens moved, Bailey seconded to approve the agenda with the additions. All voted aye. Clifton moved, Dawley seconded to approve the minutes of the July 25, 2019 meeting. All voted aye.

Employment Committee Report and Recommendation. Jody Eaton and Patten reported on a meeting that the Committee had with the region's attorney this morning in Ames. There was further discussion regarding regional employment. Information will be gathered from another region that is transitioning to regional employment. Information will be brought back to the Board. A handout was shared of the recommendation of the Committee for the process and timeline in the selection of the new CEO for the term beginning July 1, 2020. Bailey moved, Talsma seconded to approve the recommended process from the Committee. On a roll call vote all voted aye.

Administration

Conflict of Interest. Jody Eaton reviewed the potential conflicts and there were no conflicts regarding the contracts on the agenda.

CICS 28E Amendment. A copy of the proposed changes was emailed out to the Board as required. Jody Eaton reviewed each of the proposed changes to the 28E. Primary changes were due to the addition of the children's system and compliance with legislation including the addition of a children's advisory committee, addition of new Governing Board members, removal of the requirement for roll-call voting, changes in the amendment process to be consistent with the bylaws, and changes in the CEO selection process. Dawley moved, Hoffman seconded to approve the amended 28E Agreement. On a roll call vote all voted aye.

Children's Services Update. Jody Eaton reported that information has gone out to recruit individuals for the new Children's Advisory Committee. Applications are due September 13th and then the Administrative Team will review. A recommendation on membership will be on the October 24 Board agenda. The State Administrative Rules for implementation are to be out in September. The new Advisory Committee will assist in the preparation of the CICS plan for implementation.

Diamond Life Health Care, Inc. Report. The Board had previously approved funding a consultant for the facility to look at financial issues. Before that happened the facility announced it was closing. CICS had 5 individuals funded there. There were 21 total with 11 of them privately funded. The last CICS individual is moving out today. Service Coordination Specialist helped in finding appropriate placement and services for those impacted. There has been coordination with DHS, Dept. of Inspections/Appeals, the MCOs, and the region.

Franklin County Drop In Improvements. Franklin County was given a building that now houses the drop in center. The building and center need several renovations and updates. The Administrative Team has reviewed the proposed improvements and made the following recommendation: to approve cost for improvements directly related to the drop in, not to exceed \$40,000. This would include the Remodel Bathroom #1 (materials and labor), Remodel Bathroom #2 (materials and labor), new electric service, hard service flooring, plumbing, the install of the new sink with garbage disposal and install cabinet able sink, change existing florescent bulbs to LED (\$1500) and painting supplies and labor (\$1500). Bailey moved, Clifton seconded to approve the recommendation of the Administrative Team. On a roll call vote all voted aye.

Life In The Real World. Cooper reported on the “Ending the Silence” program sponsored by NAMI and read the script of one of the presenters of this program regarding her struggles and recovery.

Finance

Claims. Talsma moved, Hoffman seconded to approve the reports of CICS claims paid on July 30, 2019, totaling \$366,138.15, August 13, 2019, totaling \$331,201.46, and August 27, 2019 totaling \$438,417.78. On a roll call vote all voted aye.

May Expenditure Report. Jill Eaton presented the FY 20 report for period ending July 31, 2019. Expenditures for July were \$940,712.

Operations

FY 20 Contract Amendments. Webb reported on each of the proposed FY 20 provider contract amendments. Hoffman moved, Talsma seconded to approve the amendments, including: Mary Greeley Medical Center (voluntary transportation), Capstone (Jasper County drop in start-up and operations), Optimae (end Jasper drop in services), Crossroads Mental Health Center (jail therapy), Genesis Development, and Everly Ball. On a roll call vote all voted aye.

Interpreters Unlimited. Webb explained the services offered for cases where an interpreter are needed. There is a \$500 initial one-time set up charge but after that the services are primarily as needed with payment only when we use them. Heddens moved, Bailey seconded to approve the contract. On a roll call vote all voted aye.

Quality Assurance

FY 19 Training Report. Treibel-Leeds reviewed the report for FY 19. CICS staff trained 1,205 individuals by offering training in Adult MH First Aid, Juvenile MH First Aid, C3 De-escalation, Compassion Fatigue, and Cultural Competency. There were additional training for Service Coordination and by outside providers.

Public Comment/Other Business

- **Story County.** The 5th Annual Mental Health Expo will be held on the ISU campus on September 16th. Jake Sullivan will be the speaker.

Adjournment/Next Meeting. The Chair adjourned the meeting. Next meeting will be September 26, 2019 at 1:00 in Ames.

Minutes respectfully submitted by Linn Adams.

Linn Adams, Recording Secretary

Bill Patten, Board Chair