

Central Iowa Community Services Regional Board Meeting Minutes
September 26, 2019
Story County Administration Bldg., Nevada, IA

Board Members Present: Hamilton-Doug Bailey, Hardin-BJ Hoffman, Madison-Phil Clifton, Marshall-Bill Patten, Jasper- Brandon Talsma, Poweshiek-Jason Roudabush (Alt.), Franklin-Mike Nolte, Story-Lisa Heddens, Greene-Dawn Rudolph, and Warren-Aaron DeKock.

Counties/Members Absent: Boone and Advisory Board Reps. Wendie Cooper and Julie Smith.

Others Present: Lisa Markley.

Administrative Team Present: Jody Eaton, Jill Eaton, Linn Adams, Karla Webb, Patti Treibel-Leeds, Betsy Stursma, and John Grush. Absent: Russell Wood.

Agenda and Minutes. Chair Patten called the meeting to order. Patten asked that the agenda be amended to include the an additional FY 20 contract with Integrated Behavioral Health Services, P.C. dba Classroom Clinic and a report from the CICS Employment Committee. Rudolph moved, DeKock seconded to approve the agenda with the additions. All voted aye. Clifton moved, Hoffman seconded to approve the minutes of the August 29, 2019 meeting. All voted aye.

Administration

Conflict of Interest. Jody Eaton reviewed the potential conflicts related to contracts on the agenda.

Children's Services Update. Jody Eaton reported that the 28E Agreement changes have been completed and applications have been received for the Children's Advisory Committee. The Administrative Team will be reviewing the applications to make recommendations for appointment. Still searching for representatives for two of the mandated "roles". Governing Board members are encouraged to talk to Patten or Eaton if interested in serving as an ex officio member of the committee.

TLC Transition and Marshall TLC Recommendation. Grush gave an overview of the purpose and transitional service changes being implemented. The new model will focus on accessing funding through Habilitation (Medicaid) whenever possible. Grush and Wood have been working with each existing TLC to transition to the new model. Center Associates has informed CICS that they do not/will not seek to be certified to provide the habilitation services. The Marshalltown TLC cannot be sustained without the provider accessing state Medicaid funding where possible. Due to this, the Administrative Team recommended that the Board send notice to Center Associates ending the contract for TLC in 60 days as provided in the contract. (Other Center Associates contracted services are not effected). Nolte moved, Bailey seconded to approve terminating the TLC contract and for the Chair to send a letter to the provider notifying them of this. On a roll call vote all voted aye.

Notification from Genesis Development. Jody Eaton reviewed the letter that was sent out by Genesis stating that effective October 4, 2019 all behavioral health services will be closed "due to insurmountable financial challenges." This will effect services in Greene County and the Hope Wellness Crisis Stabilization Center that we have utilized. Zion Recovery Services plan to take over the Crisis Center. CICS will need to find other providers to serve Greene County. It is uncertain at this time what other changes may be required due to the financial issues.

Life In The Real World. Cooper was absent so the presentation will be provided at next meeting.

Finance

Claims. Bailey moved, Heddens seconded to approve the reports of CICS claims paid on September 10, 2019, totaling \$176,324.95 and September 24, 2019 totaling \$426,591.02. On a roll call vote all voted aye.

May Expenditure Report. Jill Eaton presented the FY 20 report for period ending August 31, 2019. Expenditures for August were \$1,025,064.23.

Fiscal Agent Update. Lisa Markley and Jill Eaton informed the Board that the transition to Story as fiscal agent has went smoothly. All regional funds have been received from the previous agent. It is projected that funds in the regional account held by the fiscal agent may be low next spring which may require transfers of regional funds held in the counties to be paid sooner.

Operations

FY 20 Contract Amendments. Webb reported on each of the proposed FY 20 provider agreements and the proposed amendment. The following actions were taken:

- FY 20 Boone County MH Advocate Agreement. Hoffman moved, Talsma seconded to approve. On a roll call vote all voted aye.
- FY 20 Hamilton County MH Advocate Agreement. Heddens moved, Rudolph seconded to approve. On a roll call vote Bailey abstained and all others voted aye.
- FY 20 Integrated Behavioral Health Services, P.C. dba Classroom Clinic. Hoffman moved, Nolte seconded to approve the agreement. On a roll call vote Rudolph abstained and all others voted aye.
- FY 20 Friends Forever Amendment. The amendment extends the agreement to December 31, 2019 as the new CIR Drop In Center is not prepared to start yet. Heddens moved, Hoffman seconded to approve. On a roll call vote Bailey abstained and all others voted aye.

Quality Assurance

FY 19 Statistical Overviews. Treibel-Leeds provided an overview for FY 19 of the CICS Crisis Line, ITP Telepsychiatry Services (in jails and hospital emergency departments), and Transitional Living Centers. Treibel-Leeds also reported on issues being worked out with Foundation 2 regarding errors in their documentation regarding the mobile response dispatching. The telepsychiatry provider, ITP, plans to be capable of billing Medicaid for some of the services by March, 2020.

Employment Committee Report. Jody Eaton and Patten reported that the committee met again this morning. They plan to observe the transition of another MHDS region to regional employment that is planned to start January 1. They also would like to access that region's documents etc. Today's meeting was a "brainstorming" session and identifying "pros and cons." Patten reviewed the process that has been set out for the CEO transition. Hoffman stated that it is intended to be an internal process and continuity is important. Patten asked for a show of hand of those counties that use Ahlers and Cooney for human resource issues. Several indicated they did (7 or 8). The committee may consult with them regarding the employment issue. Committee members will bring a report back to the Board once the examination and information gathering has been completed.

Public Comment/Other Business

- **Story County.** Heddens reported on the annual Story County Mental Health Expo that was held with over 500 in attendance. Jake Sullivan was this year's speaker.

- **Boone County.** Mental Health Awareness Day will be observed in Boone on October 25th.
- **Madison County.** Madison will hold an awareness event on October 2nd in Winterset.
- **Jasper County.** A new peer drop in center operated by Capstone will open in Newton on October 1st. Round table meetings with schools are being planned.
- **New DHS Director.** Hoffman asked the CEO to contact the new DHS Director coming from Texas to invite her to come to our region and learn about the system we utilize here.
- **Support Staff Meeting.** Jill Eaton reported on an all-day training that was held for regional support staff in Marshall this week. They received training about QPR and CSN and had time to network and share questions.

Adjournment/Next Meeting. The Chair adjourned the meeting. Next meeting will be October 24, 2019 at 1:00 in Ames.

Minutes respectfully submitted by Linn Adams.

Linn Adams, Recording Secretary

Bill Patten, Board Chair