

Central Iowa Community Services Regional Board Meeting Minutes
January 23, 2020
Story County Administration Bldg., Nevada, IA

Board Members Present: Madison-Phil Clifton, Marshall-Bill Patten, Poweshiek-Diana Dawley, Story-Lisa Heddens, Jasper-Brandon Talsma, Boone-Chad Behn, Hamilton-Doug Bailey, Hardin-BJ Hoffman, Franklin-Mike Nolte, Greene-Dawn Rudolph, and Advisory Board Representatives Julie Smith and JD Deambra.

Counties/Members Absent: Warren-Aaron DeKock.

Administrative Team Present: Jody Eaton, Jill Eaton, Linn Adams, Karla Webb, Patti Treibel-Leeds, Betsy Stursma, Russell Wood, and John Grush.

Others Present: Fiscal Agent-Story Co. Auditor Lucy Martin, Anne Vance, Tim Bedford, Tim Rogers, Al Fagerlund, and Andrea Dickerson.

Agenda and Minutes. Chair Patten called the meeting to order. He asked for an addition to the agenda for Legislative Report. Hoffman moved, Rudolph seconded to approve the agenda with the addition. All voted aye. Clifton moved, Heddens seconded to approve the minutes of the December 19, 2019 meeting. All voted aye.

Adult Advisory Committee Recognition. Webb recognized the following for their service on the Adult Advisory Board: Anne Vance, Tim Rogers, Tim Bedford, Al Fagerlund, and Doug Bailey. Also recognized but not present were Wendie Cooper and Linda Romaro. The individuals have served the maximum allowed tenure of 6 years on the Adult Advisory Board.

Employment Committee Recommendations.

- **FY 21 Wage Reimbursement Policy.** Bailey moved, Talsma seconded to approve the revised Wage Reimbursement Policy for the CICS Supplement to the County Employee Manual for CICS Funded Positions. This change incorporates the 2% increase in the steps of the matrix for FY 21 that was approved at last month's meeting. On a roll call vote all voted aye.
- **CEO Position.** Nolte moved, Hoffman seconded to approve the recommendation of the Interview Committee to appoint Russell Wood as CEO for a term commencing July 1, 2020. On a roll call vote Bailey voted nay and others present voted aye. Motion carried. Salary was set at previous meeting.

Legislative Update. Wood reported on the Governor's recommendation to increase the Iowa sales tax by 1 cent. Mandated MHDS property tax relief would be coupled with the proposal. Under the proposal the per-capita property tax levy would be set at \$12.50 per capita. It would result in a net gain of about \$3 million for MHDS statewide and allow CICS to budget an additional \$1 million.

Administration

Conflict of Interest. Jody Eaton reviewed the potential conflicts on the agenda today.

Children's System Update. Jody Eaton reported on the second meeting of the Children's Advisory Committee. Representatives to the Governing Board will be chosen at the February meeting. The full implementation report will be brought to the Board in either February or March for approval.

Further Information from DHS and DOM. Jody Eaton reported that there was further clarification that no mental health or disability service can be funded by counties outside of Fund 10. Funding programs outside of Fund 10 where there is criteria for a mental health or disability diagnosis would probably be a violation of the Code as determined by DHS and DOM.

Finance

Claims. Hoffman moved, Talsma seconded to approve the reports of CICS claims paid on December 31, 2019, totaling \$443,426.27, and January 14, 2020 totaling \$231,274.20. On a roll call vote all voted aye.

Expenditure Reports. Jill Eaton reviewed the November and December reports. November expenditures were \$875,579.19, and December expenditures were \$1,239,166.95. Total expenditures for first half of FY 20 were \$6,090,242.82.

Finance Committee Report/Recommendations.

- **FY 21 Per Capita Recommendation.** Dawley moved, Rudolph seconded to approve the recommendation of the Finance Committee and Administrative Team for each CICS county to levy \$26.00 per capita for FY 21. On a roll call vote all voted aye.
- **FY 21 Budget.** Heddens moved, Hoffman seconded to approve the recommended FY 21 budget totaling \$13,000,000. On a roll call vote all voted aye.
- **FY 21 Fund Balance Transfer.** Bailey moved, Clifton seconded to approve the recommendation of the Finance Committee for counties to retain 50% of the FY 21 local budget (less transfer line) and send the balance to CICS regional fund. On a roll call vote all voted aye.

Operations

FY 20 Provider Agreements or Amendments.

- **Friends Forever Drop-in.** Clifton moved, Dawley seconded to approve an extension of the Friends Forever drop-in funding to April 30, 2020, or the opening of the new CIR drop-in, whichever is first. On a roll call vote Bailey abstained and all others voted aye. Motion carried.
- Rudolph moved, Talsma seconded to approve the following:
 - **Eyerly Ball.** Two amendments- one to discontinue TLC as of February 29, 2020, and the other to reduce the “access fee” paid for Medicaid ACT services to \$290 as an offset of increase in Medicaid rate for ACT.
 - **Achieve MH.** Amendment to extend consultation services with the schools to May 31.
 - **Prairie Ridge.** New FY 20 contract for operation of drop-in center in Franklin County to be reimbursed at \$5,792 per month effective February 1.

Adult Advisory Committee Bylaws. Following review of a draft, Hoffman moved, Talsma seconded to adopt the amended Adult Advisory Committee Bylaws. On a roll call vote all voted aye.

Public and Other Comments.

- QA and Training Officer Treibel commended CICS Trainer Kathy Johnson for her great work as a Mental Health First Aid Trainer.
- Bailey reported that work on the new CIR drop-in in Webster City is in its third week and completion is slated for April.

Adjournment/Next Meeting. The Chair adjourned the meeting. Next meeting will be February 27, 2020, at 1:00 in Ames.

Minutes respectfully submitted by Linn Adams.

Linn Adams, Recording Secretary

Bill Patten, Board Chair