



# CICS

Supporting Individuals. Strengthening Communities.

## Regional Governing Board Meeting Minutes

October 27, 2022

Story County Administration Building

**Board Members Present:** Boone, Cerro Gordo, Greene, Hamilton, Hancock, Hardin, Jasper, Madison, Marshall, Story, Webster, Wright, Andrea Dickerson, JD Deambra, Kendra Alexander, Julie Smith.

**Counties/Members Absent:** Franklin, Poweshiek, Warren, Allie Wulfekuhle. **Administrative Team Present:** Russell Wood, Patti Leeds, Betsy Sturmsa, Karla Webb. **Others Present:** Senator Jesse Green.

### Agenda & Minutes

**Motion to approve the October 27, 2022 agenda. Motion by Campbell, second by Talsma. All ayes, motion carried.**

**Motion to approve the September 22, 2022 minutes. Motion by Patten, second by Helgevold. All ayes, motion carried.**

**Kretzinger introduced Senator Jess Green of District 24, which covers Boone, Greene and Guthrie Counties.** Staff member Dylan Keller also attended the meeting via zoom. Keller discussed the funding of mental health regions for Iowa and stated the Department of Health and Human Services will be releasing a report in December regarding the core requirements and the plan for Iowa moving forward. Senator Green stated funding will always be an issue and the legislature is focused on a smooth transition with the merger of the Department of Health and Human Services. Another function that is being monitored is the third MCO coming into Iowa in July 2023. The goal is better customer service from MCO's with less problems for those accessing services. Heddens asked about buying down the waiver slots and Keller stated the Department is looking at the waiver program. Klobberdanz asked if there are going to be any issues with the carryover not enough as of July 1 for regions to pay costs and providers in a timely manner. Wood clarified that ISAC has made it a priority to increase the operating budget for regions this coming legislative session. Keller stated a conversation with the Department of Management to make payments more timely may be more efficient than going through the legislative process. Keller stated he will follow up with the DOM, Wood, and Sturmsa whether or not this is limited by code. Wood stated the previous two checks were made timely, however he would like to keep this a priority.

Russell Wood, CEO introduced Lisa Hill, Franklin County Office Manager/IT Coordinator and Meghan Freie, Program Manager based out of the Franklin County office.

Wood discussed the addition of a Program Manager for CICS and that Iowa Code requires regions to expand justice involved services. Currently CICS is split with staff and providers offering these services. Many items need more time and attention to move forward and another Program Manager mainly concentrating on the justice involved services would be beneficial. Chair asks for motion to approve an additional Program Manager. Motion by Klobberdanz, second by Helgevold. All ayes, motion carried.

Wood stated previously that local county IT would not be able to be used in the future so in the last 10 months CICS has been advertising for an IT Director. There have been three total interviews with multiple cancelling their interviews. The position was offered to two separate candidates, which both chose not to take. Wood does not believe CICS will be able to hire an IT Director. At this time CICS has been relying heavily on the Franklin County IT Director and Wood would like to contract with Franklin County for 10% of the Franklin County IT Director's time and have Franklin County hire a second IT staff member that CICS would utilize for 90% of that staff's time. The contracted vendor is being used quite a bit at this time, which can be lowered if this is an option. If the Board chooses to do this, then the new IT staff in Franklin will take all the first calls for IT. Wood has met with the Franklin County BOS and they are willing to have the conversation with CICS and stated the difference in cost to the Region. Hedden's asked why this would be better than just utilizing the vendor only. Cost for the vendor is approximately \$250 per hour for any service call. Stursma stated it has been difficult to schedule with the vendor due to their staffing issues. Service has not been quick for the small day to day tasks. Wood stated CICS would cover 10% of the Franklin County Director costs and 90% of the additional IT staff costs. Kloberdanz asked if it is possible to utilize local county IT for small issues. Wood did state that local counties do not have access to the CICS computers now, so they are limited to what they can do. Kretzinger does like what is being proposed. **Chair asked for motion to approve conversation with Franklin County and come back to the November meeting with what Franklin County is willing to do. Motion by Kretzinger, second by Talsma. All ayes, motion carried.**

Wood updated the Board on the Employment Policy for Franklin County. Franklin County HR is utilized for much of the policies for CICS, however the Governing Board makes the final decisions for hiring, etc. for CICS.

Wood stated payroll is now using a new chart of account code for justice involved services to show how much is being utilized for those salaries. There will be three staff which that line item will cover.

Finance Officer Betsy Stursma shared the claims report for October 4 and 18, 2022. The ASIST training cost was the only claim out of the ordinary. **Motion by Talsma, second by Deambra to approve claims. All ayes, motion carried on roll call vote. Stursma also provided the September expenditure report.**

Stursma stated there will be a new line item added in the future for education and training. Year to date is slightly over \$1,000. Expenditures up to end of September should be at 25% of the year and Stursma stated crisis evaluation, transportation, respite, and IPR is above the 25% and she is keeping an eye on all of these services. Justice services will begin to increase with the switchover of staff members and the line item for service management will be going down as some items will be moved to justice involved services. The YSS project will also be sending in larger claims eventually and those are expected to be in February.

**Operations Officer Karla Webb presented an FY23 contract amendment for Central Iowa Recovery, Inc. to add transportation services for drop-in for Greene County clients to attend the Boone County drop-in. Webb also presented FY23 contracts for NAMI Central Iowa and The Respite Connection, Inc. Motion by Campbell, seconded by Heddens to approve contracts as presented. All ayes, motion carried.**

Board Chair asked for public comment. Stursma informed the Board that an internal marketing committee has been created with CICS staff. Looking forward, the committee is looking at what message CICS would like to



get out and how to go about that. A survey will be sent to staff, Board and committee members to get feedback and then the marketing committee will move forward from there.

Next Meeting is **November 17, 2022** and will be held in the Story County Assessor's conference room.

Motion by Talsma, second by Kloberdanz to adjourn the meeting.

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Patti Leeds, Recording Secretary

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BJ Hoffman, Board Chair

