



CICS

Supporting Individuals. Strengthening Communities.

Regional Governing Board Meeting Minutes

November 17, 2022

Story County Administration Building

Board Members Present: Boone, Cerro Gordo, Franklin, Greene, Hamilton, Hancock, Hardin, Jasper, Madison, Marshall, Poweshiek, Story, Webster, Wright, Kendra Alexander, JD Deambra, Andrea Dickerson, Julie Smith, Allie Wulfekuhle. **Counties/Members Absent:** Warren. **Administrative Team Present:** Russell Wood, Linn Adams, Patti Leeds, Betsy Stursma, Karla Webb. **Others Present:** CICS Justice Involved Services staff: Brittany Baker, Tyler Lennon, Jen Sheehan.

Agenda & Minutes

Motion to approve the November 17, 2022 agenda. Motion by Kloberdanz, second by Kretzinger. All eyes, motion carried.

Motion to approve the October 27, 2022 minutes. Motion by Watts, second by Rayhons. All eyes, motion carried.

Russell Wood, CEO presented the 28E Agreement and Resolution with Franklin County to have Franklin County share IT staff with CICS. **Motion by Watts, second by Heddens to approve Resolution 2022-2 28E Agreement Between CICS and Franklin County as presented. All eyes on roll call vote, motion carried.**

Wood and Webb met with Executive Committee members Patten, Talsma and Hoffman regarding the salary survey Story County had done which showed that CICS Service Coordinator salaries are below salary levels. Wood was directed to reach out to Mike Galloway with Ahlers & Cooney to receive information on wage increase trends. Wood will use the same percentage that Franklin County recommends for an increase as a placeholder to work on for the December 1 deadline for FY23 budgets. There will be a preliminary budget brought to the Board for the December meeting and the CICS Board can decide on what they would like the actual number to be.

Wood introduced CICS Justice Involved Services Service Coordinators Brittany Baker, Tyler Lennon and Jen Sheehan. Sheehan will become a Program Manager focusing on Justice Involved Services beginning Monday, November 21. Adams stated there are providers CICS works with for Justice Involved Services, and these three staff cover the other nine counties within the region. These staff help coordinate individuals in the justice system. Sheehan stated Baker and herself provide the same services in jail and those in the community that need services to remain in the community. Lennon's role is slightly different than the other two as he focuses on individuals within the Story County jail. An individual brought into the jail is screened for mental health and then if this is identified then JIS staff follow up with them. These staff help coordinate mental health evaluations, group and individual therapy, substance abuse evaluations, coordinate with lawyers, and when an individual leaves the jail they help coordinate services in the community. Baker and Sheehan receive referrals from local law enforcement within their counties, with the hope to get supports in place to keep individuals from reoffending. Wood stated in Story County they are working on a mental health court. Wood also stated CICS

has a progressive approach towards justice involved services for individuals. Sheehan stated that the Cerro Gordo Sheriff, Mason City Police Department and Mercy Behavioral, along with Prairie Ridge Behavioral Health are going live with HealthIM on December 7. This will allow them to reach out to an individual after an interaction with law enforcement and the facilities will have the data available as it is inputted into the system. Chief Brinkley of Mason City Police Department will be invited to a future meeting to share how it is working in Cerro Gordo. It was asked if justice services are adult based only or are there children's services also. Wood stated there are conversations regarding where CICS is with juvenile justice, and it is something that CICS is looking at.

Finance Officer Betsy Stursma presented the updated Fund Balance Certification letter and workbook which are due with the annual report. All regions need to certify the ending fund balance with the state yearly. Stursma walked through the workbook and the updated changes. **Motion by Kloberdanz, second by Patten to approve the Vice Chair and CEO to sign the certification. All ayes on roll call vote, motion carried.**

Stursma also shared the claims report for November 1, November 10 and November 15, 2022. **Motion by Dawley, second by Heddens to approve claims. All ayes, motion carried on roll call vote. Stursma also provided the October expenditure report.**

Operations Officer Karla Webb presented the FY22 Annual Report. Webb stated there will be updated numbers for the expenditure report to reflect the information Stursma shared regarding the Fund Balance Certification. Revenues are still being collected by counties so those numbers will be updated before finalizing the report. **Motion by Campbell, seconded by Rudolph to approve the FY22 Annual Report with expected changes. All ayes, motion carried.**

Webb presented the FY23 contract amendment for Capstone Behavioral Healthcare. The amendment is to add funding for Supported Community Living startup costs in Jasper County for a four-bedroom rehabilitation site. **Motion by Deambra, second by Watts. All ayes, motion carried.**

Webb also presented FY23 contracts for Deborah Thompson dba DHT Consulting and Training to provide Fidelity Reviews and Life Connections for Behavioral Health Intervention Services. Motion by Clifton, second by Patten to approve contracts for Deborah Thompson dba DHT Consulting and Training and Life Connections. All ayes, motion carried.

Board Vice Chair asked for public comment.

Watts requested information on the 43 North Iowa project. Webb gave the maximum costs from the contract. Watts would like to discuss the progress of this project next month and Leeds will provide that.

Dickerson stated there was a site visit recently to the YSS Amber project and there is a lot of ground moving now, which should be finishing up soon. Expected opening is Spring of 2024. Wood also shared a short video from Andrew Allen of the work being done.

Wood stated he will be sending out an update to the 28E that will be on the agenda for the December Governing Board meeting with changes that were previously suggested.



Next Meeting is **December 22, 2022**.

Motion by Campbell, second by Helgevold to adjourn. All ayes, motion carried.

Patti Leeds, Recording Secretary

BJ Hoffman, Board Chair

