



CICS

Supporting Individuals. Strengthening Communities.

Regional Governing Board Meeting Minutes

February 23, 2023

Story County Administration Building

Board Members Present: Boone, Cerro Gordo, Franklin, Hancock, Hardin, Jasper, Madison, Poweshiek, Story, Warren, Wright, JD Deambra, Andrea Dickerson, Julie Smith, Allie Wulfekuhle. **Counties/Members Absent:** Greene, Hamilton, Marshall, Webster, Kendra Alexander. **Administrative Team Present:** Russell Wood, Linn Adams, Patti Leeds, Betsy Stursma, Karla Webb. **Others Present:** Andrew Allen, Amy Doyle, Todd Lange.

Agenda & Minutes

Motion to approve the February 23, 2023 agenda. Motion by Clifton, second by Talsma. All ayes, motion carried.

Motion to approve the January 26, 2023 minutes. Motion by Watts, second by Dawley. All ayes, motion carried.

Linn Adams, Coordination Officer updated the Board on recent staff changes. Two Service Coordinators have been hired and one Service Coordinator is now a Program Manager. CICS recently lost two other service coordinators. Patti Leeds and Linn Adams will be retiring this year.

Russell Wood, CEO gave an overview of possible future staff changes. Wood would like to transition four positions to officers May 1st. This includes the two Program Managers and the two Service Coordination Supervisors. These staff members will be picking up duties throughout the next few months to fill in the gaps with the retiring Administrative Team staff. Salaries will not be at the current salaries for the admin team, however, will be at the starting range for officers due to the added duties. Hoffman stated the staff are being trained now to take the lead on those duties when staff retire. **Motion by Talsma, second by Dawley to approve the transition of staff to officers as presented. All ayes, motion carried.** Wood stated the admin team would like to rescind the current Administrative Team Procedures due to these changes and this will be formally brought to the Board in March for action.

Wood stated the contract for justice involved services provided by Capstone was tabled at the January meeting. The admin team is not opposed to continuing with Capstone, as they provide services differently than the two providers that were previously providing justice services. Smith provided background on services Capstone is providing. Discussion was that if contract would continue, the provider would have the same expectations for service as the internal staff and need to meet the same outcomes and requirements including data reporting. Provider staff would be offered CIT training as well. **Motion by Dawley, second by Talsma to continue the services with Jasper and Poweshiek to be provided by Capstone and not provide these services by CICS in-house. All ayes, motion carried.**

Wood informed the Board that there is legislation regarding Governing Board makeup for regions and there has been conversation regarding regional boundaries. Wood wanted the Board to be aware that some regions are recruiting counties to join their regions and he feels that CICS is better staying as is unless there is a state mandate. Wood also wanted counties to be aware that county level mental health projects should be going through the region for funding, rather than funding using county property taxes.

Wood informed the Board that Center Associates will have a proposal on the March agenda for an urgent care clinic in Marshalltown. Hoffman requested the proposal be sent to the Board as soon as possible.

Andrew Allen, YSS presented an update for the Ember project. Costs have gone up mostly due to costs of building supplies. There have been other larger donations that have helped with those higher costs. YSS is still fund raising and are about \$2.5 million short. He stated that late spring most of the building should be done. Hoffman asked if there was any possible way additional funds can be given for this project. Allen stated about \$4 million worth of projects had to be cut due to the extra costs of construction. Hoffman stated he would be open to a proposal if there could be a proposal next month from YSS for the project. The money would have to be expended before July 1, 2023. Allen will work on a proposal for additional funds. Hoffman asked the Board for any feedback to the negative to YSS bringing a proposal for consideration to the next month's meeting. Watts stated he supports this idea. Clifton asked if the state would have any issues with expending more funds to the project and Wood stated the state was on board with this in the beginning and he has not heard a negative response. Hoffman has not heard any concern either.

Leeds has been able to line up three schools throughout the region to have the Destroy Illusions Tour come to their schools, with the Board's approval. The event would consist of three assemblies in each of the schools and an evening community event. The cost is approximately \$5,300 per school. The MOU states the event will be paid for by CICS, however the contract will be between the schools and One Goal Productions. There will be two CICS staff members at each of the event and they will be providing CICS information to the schools.

Motion by Talsma, second by Clifton to approve the CEO signing the school district MOU's for One Goal Productions (Destroy Illusions Tour). All ayes, motion carried.

Leeds provided information regarding expanding IPS within the Region. This program is designed to get people jobs quickly by providing incentive-based payments. The admin team would like the Board's approval to send a letter of support for Optima for expansion of IPS in Story and Boone. **Motion by Heddens, second by Dawley to approve CEO signing letters of support. All ayes, motion carried.**

Leeds updated the Board on the upcoming Crisis Intervention Team Training CICS is providing in Mason City in May. She encouraged Board members to talk with their law enforcement, first responders and paramedics in their respective counties to have them participate. CICS will pay for wages, registration, backfill, accommodations, etc. The deadline is in April to register and 20 people can participate in the training. Jen Sheehan is coordinating this event for CICS and any questions can be directed to her.

Finance Officer Betsy Stursma shared the claims report for February 7 and 21, 2023. **Motion by Watts, second by Rayhons to approve claims. All ayes, motion carried on roll call vote. Stursma also provided the January expenditure report.**

Stursma provided an overview of the proposed FY24 budget and outlined potential expansion projects for FY24. The state requires 99% of projected available funds to be budgeted each year. Heddens requested to



move the Justice Involved Services amounts into the correct line item for the Capstone contracted services. **Motion by Heddens, second by Talsma to approve the FY24 proposed budget with moving \$100,000 to the JIS line item for contracted services. All ayes on roll call vote, motion carried.**

Operations Officer Karla Webb presented FY23 contract amendments for Central Iowa Recovery, Inc. and YSS, Inc. **Motion by Heddens, second by Deambra to approve FY23 contract amendments for Central Iowa Recovery, Inc. and YSS, Inc. with revision as discussed for Central Iowa Recovery, Inc. All ayes, motion carried.**

Webb presented a contract with Relias LLC to provide online training for CICS staff. Staff will be assigned training tracts and can take additional tracts if they so wish. This will be a one-year contract with auto-renewal. It was requested for Webb to schedule a potential cancellation date so as not to be charged for an additional year if the training offered is not wanted. **Motion by Clifton, second by Hoffman to approve the Relias LLC contract. All ayes, motion carried.**

Webb presented the MOU for Madelynn Krutsinger as a full-time Justice Involved Service Coordinator. **Motion by Talsma, second by Dawley. All ayes, motion carried.**

Webb requested approval from the Board to purchase apparel for staff members according to the presented policy. Stursma stated the line item that would pay for this is public education/outreach. **Motion by Heddens, second by Talsma to approve CICS apparel purchasing. All ayes, motion carried.**

Board Chair asked for public comment. Wood stated the Governing Board Handbook will be looked at during the March meeting. If there are any questions, Board members can reach out to a member of the admin team before then. Todd Lange of AmeriGroup provided information on state-wide peer support contact information. He stated there will be a Peer Support Conference held in Des Moines in early May and he will share the information with CICS staff.

Next Meeting is March 23, 2023.

Chair adjourned the meeting.

Lisa Hill, Recording Secretary

BJ Hoffman, Board Chair

