



CICS

Supporting Individuals. Strengthening Communities.

Regional Governing Board Minutes

March 23, 2023

Story County Administration Building

Board Members Present: Boone, Cerro Gordo, Greene, Hamilton, Hancock, Hardin, Jasper, Madison, Marshall, Poweshiek, Story, Warren, Webster, Wright, Kendra Alexander, JD Deambra, Andrea Dickerson, Julie Smith. **Counties/Members Absent:** Franklin, Allie Wulfekuhle. **Administrative Team Present:** Russell Wood, Linn Adams, Patti Leeds, Betsy Stursma, Karla Webb. **Others Present:** Andrew Allen, Meghan Freie.

Agenda & Minutes

Motion to approve the March 23, 2023 agenda. Motion by Dawley, second by Rayhons. All ayes, motion carried.

Motion to approve the February 23, 2023 minutes. Motion by Campbell, second by Snell. All ayes, motion carried.

Finance Officer Betsy Stursma presented the FY23 Annual Service and Budget Amendment for consideration by the Board for project proposals during the meeting to be voted on after the proposals.

Planning and Development Officer Patti Leeds presented the YSS Contract Amendment for the Ember Project. YSS requested an additional \$5 million to add a third cabin with 20 additional beds and other core elements due to rise in construction costs. Motion by Rayhons, second by Talsma to fund the full \$5 million. Heil stated he would like to amend to \$3 million. Rayhons declined the amendment. **Motion carried on roll call vote to approve \$5 million in additional funding to the YSS Ember project. Ayes: Talsma, Clifton, Dawley, Heddens, Snell, Deambra, Alexander, Rayhons, Hoffman. Nays: Heil, Campbell, Kretzinger, Rudolph, Klobberdanz. Absent: Helgevoid, Watts, Lukensmeyer.**

CEO Russell Wood stated with moving staff to officers rather than administrative team members, the administrative team is asking to rescind the Administrative Team Procedures and not have procedures in the future. **Motion by Campbell, second by Klobberdanz to rescind the Administrative Team Procedures. All ayes, motion carried.**

Wood presented the Crisis Network Service Coordinator final job description. Motion by Dawley, second by Heddens to approve the Crisis Network Service Coordinator final job description. All ayes, motion carried.

Wood presented a proposal for Shelter Care Funding to allow CICS to pay the non-state share for shelter care in the counties that are willing to allow this within the CICS region. **Motion by Talsma, second by Warren to approve shelter care funding as presented. All ayes, motion carried.**

Operations Officer Karla Webb shared the ICAP renewal application for FY24. The current coverage is \$2 million and in past years CICS has not increased the coverage. **Motion by Rudolph, second by Clifton to approve the ICAP renewal application as presented. All ayes, motion carried.**

Wood stated he was asked to put together a proposal for wages and salary. He asked for guidance if the Board would like to continue with the current pay matrix for next year or if the Board would like to have a classification compensation study conducted. He also asked to bring all current admin team salaries to be even and adjust the CEO salary to be more aligned with other regions. **Motion by Campbell, second by Snell to approve salary and wages as presented. Motion denied on roll call vote. Ayes: Snell, Campbell, Alexander, Rudolph, Kloberdanz, Heil. Nays: Deambra, Kretzinger, Rayhons, Hoffman, Talsma, Clifton, Dawley, Heddens. Absent: Watts, Lukensmeyer, Wulfekuhle.**

Wood gave an update on HF471 and SF471. These bills redesign the governing board structure by adding a member of law enforcement and a member of the judicial system. There can be a maximum of six county supervisors on the CICS board if this bill passes. **Motion by Heddens, second by Snell to form a subcommittee to review the composition of the CICS board as laid out in HF471 and SF471. All ayes, motion carried. The subcommittee will be comprised of Heddens, Kloberdanz, Talsma and Wood.**

Wood stated the HHS Draft Contract has not been received at this time.

Finance Officer Betsy Stursma shared the claims report for March 7 and March 21, 2023. **Motion by Snell, second by Talsma to approve claims. All ayes, motion carried on roll call vote.**

Stursma presented the FY23 Annual Service and Budget Plan Budget Amendment with an increase on two line items including mental health outpatient therapy and crisis stabilization residential services. Wood asked if before voting on the amendment if the Board would like to hear the additional proposals first. The Board agreed to come back to the budget amendment.

Stursma also provided the February expenditure report.

Program Manager Meghan Freie presented a proposal from 43 North Iowa Crisis Stabilization Residential for an Adult Crisis Center. This is a 5-bed adult crisis stabilization center. Wood stated this is the program that will encumber funds over multiple fiscal years. Freie stated this contract is through June 30, 2024 even though the facility will not be ready until December 2024. **Motion by Heddens, second by Talsma to approve the 43 North Iowa Crisis Stabilization Residential for an Adult Crisis Center. All ayes, motion carried on roll call vote.**

Freie presented a proposal for Access Center Network Planning. Kloberdanz stepped out of the meeting. This proposal to hire an outside planning agency to work on the planning process for the access center network. This will provide compensation to providers to help with the planning process. Due to potentially purchasing a county owned building a request is being made to hire an outside agency to remove any perception of conflict of interest. **Motion by Campbell, second by Snell to approve the Access Center Network Planning proposal. All ayes, motion carried on roll call vote. Kloberdanz abstained.**



Freie presented The Bridge Home Permanent Supportive Housing Planning Grant. This grant is from the RFP that was let previously. This is to develop a plan for permanent supportive housing over the next nine months. **Motion by Talsma, second by Kloberdanz to approve The Bridge Home Permanent Supportive Housing Planning Grant. All ayes on roll call vote, motion carried.**

Leeds presented an amendment for Center Associates Urgent Care services. This would be an addition to their existing building for walk-in services. **Motion by Dawley, second by Talsma to approve the Center Associates Urgent Care Amendment. All ayes, motion carried on roll call vote. Heil abstained; Rudolph had left the meeting.**

Service Coordination Officer Linn Adams presented a proposal for the Hardin County Mental Health Awareness event. Steve Carlin will be presenting at this event and a community meal will be provided. In the past approximately 100 people have attended. **Motion by Campbell, second by Kretzinger to approve up to \$1,000 for the Hardin County Mental Health Awareness event. All ayes, motion carried on roll call vote. Hardin abstained.** Hoffman requested any Board member to present a proposal if possible for any local events to still be held in FY23. Wood stated there is an unsolicited funds request form available which can be returned to Meghan Freie for future requests.

Freie presented the Optimae Life Services Individual Placement and Supports Startup proposal. This proposal is a follow-up from the letter of support that was approved by the Board last month to send to the State. This is to approve startup costs and to fund client service. **Motion by Kretzinger, second by Deambra to approve the Optimae Life Services Individual Placement and Supports Startup proposal contingent on approval from HHS. All ayes, motion carried on roll call vote.**

Hoffman returned to the FY23 ASBP Budget Amendment which was presented at the beginning of the meeting. Stursma stated there will still be funds for additional projects this fiscal year with the approved projects from today. **Motion by Heddens, second by Snell to approve FY23 ASBP Budget Amendment for \$5,513,000 as discussed. All ayes, motion carried on roll call vote.**

Operations Officer Karla Webb reported on contracts signed by Wood which were approved by Hoffman to sign.

Webb presented FY24 contracts for FIA Friendship Club and the Judicial Hospitalization Referee Agreement. Motion by Rayhons, second by Talsma to approve FY24 as presented. All ayes, motion carried.

Webb walked through the FY24 Annual Service and Budget Plan. The administrative team and both advisory committees have reviewed the plan. Upon Board approval of the FY24 ASBP the report will be submitted to HHS for approval. This will be either approved or denied by June 1, 2023 by HHS. **Motion by Snell, second by Kloberdanz to approve the FY24 Annual Service and Budget Plan as presented. All ayes, motion carried on roll call vote. Marshall abstained.**

Wood stated he just received the HHS draft contract and gave highlights to the contract. A lot of the contract has to do with access standards and reports. HHS is putting a significant amount of deliverables in the justice involved services and how service coordination is being done.



Hoffman asked for public comment. Todd Lange stated Friday, May 18 and Saturday May 20, 2023 there is an Iowa Peer Support Summit in Des Moines. Leeds stated IRSH is scheduled to be open July 1, 2023 in Mason City. CIT training is being held in May in Cerro Gordo and that is full. The next CIT training will be held in November, looking at Story or Hamilton for the location as that is more centrally located.

Possible Next Meeting will be April 27, 2023.

Lisa Hill, Recording Secretary

BJ Hoffman, Board Chair

