



CICS

Supporting Individuals. Strengthening Communities.

Regional Governing Board Meeting Minutes

August 29, 2024

Story County CICS Office

Board Members Present: Phil Clifton, Andrea Dickerson, Lisa Heddens, Jerry Kloberdanz, Richard Lukensmeyer, Christa Mattly, Dennis Quinn, Ellen Rasmussen. **Members Absent:** Kendra Alexander, Gary Rayhons, Julie Smith, Brandon Talsma. **Leadership Team Present:** Meghan Freie, Liza Maxwell, Karla Webb, Russell Wood.

Motion by Lukensmeyer, second by Rasmussen to approve the August 29, 2024 agenda. All ayes, motion carried.

Motion by Heddens, second by Mattly to approve the June 27, 2024 minutes. All ayes, motion carried.

Motion by Heddens, second by Rasmussen to approve the August 7, 2024 minutes. All ayes, motion carried.

Russell Wood, CEO stated the CICS bylaws are set up so 1st Vice Chair becomes Chair, 2nd Vice Chair becomes 1st Vice Chair and every year a 2nd Vice Chair needs to be elected. Kloberdanz asked for volunteers or nominations for 2nd Vice Chair. Christa Mattly volunteered to be elected 2nd Vice Chair. **Motion by Heddens, second by Dickerson to approve Christa Mattly as 2nd Vice Chair. All ayes, motion carried.**

Kloberdanz stated he does not believe he would need to review RFP proposals if the state does not require the Board to sign off. Heddens agrees with Kloberdanz to not have a Board meeting if the state does not require the Board to sign off.

Motion by Rasmussen, second by Mattly to approve the CEO to submit proposals in response to the Iowa Health and Human Services request for proposals for the north central, northeast and south-central Behavioral Health Districts and to submit proposals to be the ADRC Disability Access points for the north central, northeast and south-central districts without going through the Board unless it is required by the state. All ayes on roll call vote, motion carried.

Quinn joined the meeting at this time.

Wood stated that the 28E Agreement between CICS and Franklin County regarding the Employer of Record states any changes in the Employer of Record would require either CICS or Franklin County to notify the other prior to December 1 for the following fiscal year. After discussion with Katy Flint, Franklin County Auditor the date of February 18, 2025 will be adequate for both entities. After the Franklin County Board of Supervisors votes at their next meeting an official MOU will be drawn up and signed by the CICS and Franklin County Chairs at that time. **Motion by Heddens, second by Rasmussen to approve to extend the requirement of the CICS-Franklin County 28E to allow on or before February 18, 2025 CICS and the Franklin County Board of Supervisors will come to a decision for Franklin County to continue to be the CICS Employer of Record and that an MOU will be written and approved for the extension. All ayes on roll call vote, motion carried. Lukensmeyer abstained.**

Wood began the discussion on the future corporate structure of CICS. Wood prefers to wait until the RFP comes out to make any decisions.

Wood presented a possible future change of name for CICS. He would like to retain the name CICS, however the letters would stand for *Collaborative Individual and Community Supports*. Wood discussed what each part means and how it ties into the vision, mission and values statement the Board previously approved. This name change would get more towards what the CICS vision, mission and value statement states. This will be discussed in a future meeting.

Meghan Freie, Operations Officer presented the claims for 7/9/24, 7/23/24, 8/6/24, 8/20/24. Motion by Rasmussen, second by Heddens to approve claims as presented. All ayes, motion carried on roll vote. Freie also presented the June and July 2024 expenditure reports.

Karla Webb, Planning Officer presented the contracts signed by the CEO. These are all FY25 contracts and include: Berryhill Center, Capstone Behavioral Healthcare, Central Iowa, Recovery, Community & Family Resources. Easter Seals, Elevate Housing Foundation, Greene County Medical Center, Integrated Treatment Services, Mary Greeley Medical Center, Mediapolis Care Facility, Prairie Ridge Integrated Behavioral Healthcare, Premier Payee, Rodasi LLC dba Ardent Counseling, and YSS.

Freie presented two applications for appointment as Justice Advisory Committee representatives. Motion by Heddens, second by Dickerson to approve Rebecca Barrett and Faith Repp as Justice Advisory Committee representatives. All ayes, motion carried.

Freie presented the conflict-of-interest forms for CICS. If there is a possible perception of a conflict of interest the Board member with the conflict of interest will need to abstain from discussion and also voting on the item that is a conflict. The Board is requested to fill out the form and return it to Freie.

There were no public comments. Next meeting will be September 26, 2024 at the CICS Story County office.

Lisa Hill, Recording Secretary

Jerry Kloberdanz, Board Chair

