



CICS

Supporting Individuals. Strengthening Communities.

Regional Governing Board Meeting Minutes

October 24, 2024

Story County CICS Office

Board Members Present: Phil Clifton, Andrea Dickerson, Lisa Heddens, Jerry Klobberdanz, Richard Lukensmeyer, Christa Mattly, Ellen Rasmussen, Gary Rayhons, Julie Smith, Brandon Talsma. **Members Absent:** Kendra Alexander, Dennis Quinn. **Leadership Team Present:** Meghan Freie, Liza Maxwell, Robin McKee, Jen Sheehan, Betsy Stursma, Karla Webb, Russell Wood.

Motion to approve the October 24, 2024 agenda as amended by removing action on the Disability Access Point Proposal by Heddens, second by Smith. All ayes, motion carried.

Motion to approve the August 29, 2024 Rasmussen, second by Lukensmeyer. All ayes, motion carried.

Russell Wood, CEO stated that the ASO proposal was submitted on Friday, October 18. There were many letters of support, however CICS was only able to use three per district. The Disability Access Point proposal was released. The announcement will be made 12/30/24. DAP proposals are due 12/13/24. The decision will be announced 2/21/25.

Wood presented a recommendation for salary adjustments for Meghan Freie and himself due to the work being done and the possible upcoming work putting contracts together. The pay increase would be effective for the current pay period. **Motion to approve salary adjustments for Wood moving from \$120,317.18 to \$130,317.18 and Freie moving from \$86,672.85 to \$96,672.85, as well as Wood to bring recommended salary adjustments back to the November meeting for other staff that have picked up additional job duties by Heddens, second by Smith. All ayes on roll call vote, motion carried.**

Wood gave updates on the 28E agreements for Employer of Record and IT support for CICS. The agreements end on June 30 and neither entity needs to give notice.

Betsy Stursma, Finance Officer presented claims for August 30; September 3, 17; and October 1, 15, 2024. **Motion to approve claims for August 30; September 3, 17; and October 1, 15, 2024 by Talsma, second by Smith. All ayes on roll call vote, motion carried.** Stursma also presented the August and September expenditure reports, pointing out a few of the higher line items. Stursma stated the state wants the budget amended for any increases or decreases of \$100,000 or more and beginning fund balance changes. CICS's ending fund balance was 13.49%. CICS will receive approximately \$1.7 million reduction for FY25 primarily based on the encumbrance from the IRSH funds.

Karla Webb, Planning Officer presented the FY25 contracts signed by Wood with Chair approval.

The next meeting is set for November 22 at 1:00 pm at the CICS Story County Ames office due to conflicts with the original meeting date.

Motion by Mattly, second by Heddens to adjourn. All ayes, motion carried.

Lisa Hill, Recording Secretary

Jerry Kloberdanz, Board Chair

