



CICS

Supporting Individuals. Strengthening Communities.

CICS Governing Board Minutes

September 25, 2025

Story County Administration Building

Board Members Present: John Cochrane, John Derryberry, Andrea Dickerson, Bill Dodds, Lisa Heddens, Richard Lukensmeyer, Gary Rayhons, Dawn Rudolph, Deb Schildroth, Julie Smith, Jenni Stevenson, Brandon Talsma. **Members Absent:** Dennis Quinn, Christine Timmerman. **Leadership Team Present:** Meghan Freie, Betsy Stursma.

Motion to approve the September 25, 2025 agenda. Motion by Rayhons, second by Schildroth. All ayes, motion carried.

Motion to approve the August 28, 2025 minutes. Motion by Rudolph, second by Rayhons. All ayes, motion carried.

Deb Schildroth introduced herself to the Board. Schildroth is the Director of Heartland of Story County, which serves people 60 years and over. She was previously with CICS when it was first formed.

Meghan Freie, COO stated a Vice-Chair and 2nd Vice-Chair need to be appointed. Motion to nominate Schildroth for Vice-Chair by Dodds, second by Dickerson. All ayes, motion carried. Motion by Dodds, second by Stevenson for Dodds as 2nd Vice-Chair. All ayes, motion carried.

Freie stated that any Board member can request a printed copy of the Governing Board Handbook, which was sent out late last week. There were no questions regarding the handbook at this time.

Freie stated that the Board will need to ratify appointees to each of the three DAP Advisory Councils. These were approved by the Chair, and the Board now needs to approve as a whole. HHS has cleared all of the appointees for Districts 2, 3 and 6. **Motion to ratify Districts 2, 3, and 6 Advisory Council appointees by Derryberry, second by Schildroth. All ayes, motion carried. Rayhons and Lukensmeyer abstained.** Smith joined the meeting at this time.

Freie presented HHS Contract Amendment 4 and the Imagine the Possibilities contract. The HHS contract amendment is for IPS program sustainability funding with Imagine the Possibilities. The state has provided funding to CICS to administer to Imagine the Possibilities on a draw-down basis for their IPS program and this funding will be available through December of 2025. **Motion to approve the Imagine the Possibilities contract by Dodds, second by Stevenson. All ayes, motion carried on roll call vote.**

Betsy Stursma, CFO presented the DAP claims for Districts 2, 3, and 6 for September 3 and 16, 2025. Motion to approve DAP claims for Districts 2, 3 and 6 for September 3 and 16, 2025 by Schildroth, second by Lukensmeyer. All ayes, motion carried on roll call vote. Cochrane joined the meeting at this time. Stursma presented the DAP August Expenditure Report for Districts 2, 3, and 6.

Stursma presented the MHDS Fiscal Agent Amendment with Story County. This agreement ends December 31, 2025 and the amendment proposed by Story County to CICS is to lower the monthly payment to Story County for the months of October through December 2025 from \$1,200 to \$600 per month due to the limited number of claims being processed by Story County at this time. **Motion to approve the MHDS Fiscal Agent Amendment with Story County by Rayhons, second by Schildroth. All ayes, motion carried on roll call vote. Heddens abstained.**

Stursma presented the MHDS claims for September 2 and 16, 2025. Motion to approve the MHDS claims for September 2 and 16, 2025 by Dodds, second by Smith. All ayes, motion carried on roll call vote. Stursma presented the MHDS August Expenditure Report. At this time CICS is just under 50% of the closeout budget, with the majority of the closeout claims already received and paid.

Stursma updated the Board on the MHDS Region contract closeout and gave the Board a financial update for the MHDS Region. The FY25 audit is scheduled for mid-October. It is expected that there will be a chunk of money going back to HHS once all claims are paid out. Any claims that come in after the closeout will go back to individual counties for payout.

Stursma stated the MHDS CSS Region contract closeout has been completed and Stursma will be submitting an invoice to CSS.

Discussion was held regarding the dates of the November and December meetings. November 20 and December 18 will be the new meeting dates.

Next Meeting will be October 23, 2025 at the Story County Administration Building, Nevada, IA.

Motion to adjourn by Derryberry, second by Rayhons. All ayes, meeting adjourned.

Lisa Hill, Recording Secretary

Lisa Heddens, Board Chair

